

NAVARRO COLLEGE ASSOCIATE DEGREE NURSING PROGRAM (RN) GUIDE TO ADMISSION

Bridge student deadline is December 1, 2018. Traditional student deadline is February 1, 2019.

Search for <http://www.navarrocollege.edu/academics/nursing/registered-nursing/> to go directly to the Associate Degree Nursing page. Scroll down to find general information, accreditation, and course degree plans and to find the forms/instructions for ADN applicants.

FIRST:

- A. Attend an Information Session: Sign roster. Sign signature sheets – place in box at front of room. Be on time, information will not be repeated.
- B. Apply to Navarro College if you are not already a student here. See NC website for online application. (No fee to apply).
<http://www.navarrocollege.edu/prospective/>
- C. Have **ALL OFFICIAL** transcripts, from **EACH college/university** attended, sent to NC Registrar/Admissions & unofficial copies sent to yourself for the ADN application packet (1-8).
- D. CHECK that your NC academic evaluation is in Web Advisor and verify that all your courses transferred. Keep Academic Evaluation for the ADN application packet.
- E. The ADN Program will change or activate your degree plan when indicated as students may only have one active degree plan.
- F. Take the **TEAS** test (must pass Reading Comprehension with minimum of **72.4** points, Math with **68.6** points, and Science with **57.2** points, to be eligible to apply). Only the first or second TEAS taken in the most recent academic year will be considered for admission purposes (only send in the transcript from one of the two). ATI now provides a study guide and practice tests. (Each TEAS transcript page is labeled as 1 of 3, 2 of 3, 3 of 3, etc. and the date the test was taken).

Hard copies are requested and these must be mailed to the address below, or hand delivered.

SECOND: Mail or deliver a hard copy of forms # 1, 2, & 3 below to ADN PROGRAM, NAVARRO COLLEGE, 1900 John Arden Drive, Waxahachie, TX 75165. When we receive this first set of documents, and if appropriate, the program will include your name on the Texas Board of Nursing roster for Criminal Background Check (CBC) with Identigo.

1. **Application – (complete all items).**
2. **Unofficial transcripts from EACH college and university you have attended, including Navarro College (individual).**
3. **Transcript page of TEAS test results.**

THIRD: Begin immediately gathering the following items 4-8, mail to Attn: Elizabeth Stroud at above address. These will be added to file.
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NOTE: immunizations 4,5,6,7 are considered lifetime and do not have to be repeated if you already have recorded.

4. **Two immunizations for Measles/Mumps/Rubella (MMR). Or a Positive Antibody Titer showing immunity to all three.**
5. **Two immunizations or a Positive Antibody Titer for Varicella (Chickenpox).**
6. **Three immunizations or a Positive Antibody Titer for Hepatitis B. (Series takes 6 months so start NOW to be finished by orientation day).**
7. **Tdap must be noted as administered once in lifetime – If no record then student will need to get Tdap. If a Tdap has been administered then Td is required every ten years.**
8. **One Influenza immunization that is good until fall of the admission year (Will be repeated every fall and for clinical).**
9. After you receive an offer for acceptance into the ADN Program: E-mail a copy of your Driver's license & Driver's insurance card and Physical Exam (on our paperwork).
10. Bring your social security card to the ADN program Orientation Day for verification and then keep the card.

FOURTH:

After you receive instructions, traditional students will register to order BON background checks. Scan and Email the Identigo receipt you receive after fingerprinting. A Blue Card or instructions for filing a petition for a Declaratory Order will be mailed to you within a few weeks, from the BON. Fee for BON report is about \$25.00 total (if CBC is clear). Bridge students will automatically receive updated Blue Cards or instructions on how to update their Operations Outcome Letter as we send in a roster of applicants to the BON.

11. E-mail a copy of the Blue Card (front and back on one sheet of paper) or Operations Outcome Letter to the ADN Program as you receive it.
12. When notified, register with SurScan and send order form from Coursey. Email the online receipts for SurScan drug screen payment and Coursey Lab kit payment on one sheet.
13. In May: Email copy of your American Heart Association Basic Life Support (BLS) Provider CPR, **CPR expiration date must be good through your graduation date**
14. In May: Email TB skin test results. Reason: **an annual TB report must be good into May of the next year.**

FIFTH: Bridge students **must** attend **clinical** orientations as requested. (Faculty will contact you). Bridge and Traditional students **must** attend scheduled ADN **program** orientation from 8-5 in Waxahachie campus room 144 on the assigned day (dates will be announced with offer for admission). You will need to bring your Social Security card for verification.

If all requirements are not met by Navarro College Orientation applicants will not be eligible for admission. Students who fail to provide proof of TX BON clearance (blue card or OOL) within one week prior to the first class day, will be dropped from the program. Prior arrangements **must** be made if you cannot attend a clinical orientation or an A.D.N. program orientation: 972-923-7581