



**NAVARRO COLLEGE
VOCATIONAL NURSING
ADMISSION REQUIREMENTS/PROCESS**

The Vocational Nursing Program at Navarro College admits students each Fall Semester. Enrollment is limited on each campus and program requirements must be met to be eligible for admission. ***Admission to Navarro College does not guarantee admission to the Vocational Nursing Program.***

To **qualify** for an application to the VN Program, all applicants **must**:

- Attend a **mandatory** Information Session in the “application year”
- Be a graduate of an accredited high school or have received a GED certificate.
- Take the TEAS Test and pass the Reading Portion within 7 points of the “National Mean”. ***The Math, English Language, and Science portions of the test are NOT used for entrance purposes.***
- Be TSI Complete by passing the Texas Assessment Test or be exempt through verification of the Registrar’s Office
- Be accepted by Navarro College for admission (or be a current or former Navarro College student)
- Complete a “Request for Application” form (available in the Information Session)

If the applicant meets the minimum requirements, he/she will receive an application to the Vocational Nursing Program as well as other pertinent data regarding admission. Meeting this criteria does not guarantee admission to the Vocational Nursing Program.

INFORMATION SESSIONS:

All interested students are required to attend an “Information Session”. The schedule for these sessions is posted each application period on the website. Sessions begin in September and run through the first week of February.

The Information Sessions are held at three campus locations (Corsicana, Waxahachie, and Navarro South). Reservations are not required, but seating is limited. ***Attendees are asked to arrive on time and to not bring children.***

APPLICATION PROCESS:

Following attendance at an Information Session, completion of the TEAS Test, acceptance by Navarro College, and confirmation of the applicant’s TSI status, all prospective students who meet the minimum qualifications and submit the required data with the “Request for Application” will receive an application packet. Information required for the application to be complete will be included in the packet along with admission deadlines.

APPLICATION PROCESS STEPS

1. Attend a Vocational Nursing Information Session
2. Complete an application to Navarro College (unless a current or former student at Navarro)
3. Take the TEAS Test and pass the Reading portion within 7 points of the National Mean. Obtain a copy of the test results to submit to the Vocational Nursing Department.
4. Obtain proof of TSI status (college transcript, degree plan, or placement test scores will provide this information).
5. Send all required data with the **"Request for Application"** to the address below:

Navarro College – Health Professions Division
Vocational Nursing Department
3200 W. 7th Avenue
Corsicana, Texas 75110

6. To be reviewed by the Admission Committee, all application files must be completed by the application deadline and must contain all required documents

Registration for the TEAS Test is completed by calling the Testing Center at Navarro College at the Corsicana or Waxahachie campuses. The TEAS Test can be taken a maximum of two times and must be taken between March of the previous academic year and March of the current academic year. For more information about this exam, click on the Testing Center link on the Vocational Nursing home page.

CRIMINAL BACKGROUND HISTORY:

- All prospective students for the Vocational Nursing Program at Navarro College are required to submit to a **criminal history background check**. This is a requirement of the Vocational Nursing Program at Navarro College, The Texas Board of Nursing and the clinical facilities with whom the program has contracted to complete clinical rotations and provide patient care.
- **Applicants who refuse to participate in the criminal history background check will not be considered for admission to the Vocational Nursing Program.**
 - The Criminal Background History Check Packet is provided for applicants with the application packet. Instructions for completion are included and must be followed exactly in order to insure completion of this requirement.
 - **Results of the Criminal Background History Check must be received by the Vocational Nursing Department by required deadline or the applicant will not be considered for admission.**

- If the Criminal Background History Check is **positive** for criminal activity which does not meet the requirements for clinical experience, the applicant will be notified they are not qualified for entrance into the VN Program unless they have been cleared by the Texas Board of Nursing.
- Prospective students who know they have a positive criminal background are required to complete “Declaratory Orders” for the Texas Board of Nurse Examiners. ***This packet can be obtained by going to the BON website at: <http://www.bon.texas.gov>.***
- **Eligibility questions related to criminal licensure, psychiatric, or drug-related issues are listed on the Board of Nursing webpage. All applicants should read these questions carefully.**

The “Declaratory Order Petition” must be submitted and results received by the Vocational Nursing Program prior to the first clinical rotation or by the designated date as specified by the VN Program. This process can take as long as 3-6 months; therefore, prospective students with a positive criminal background, licensure-related issue, psychiatric issue, or drug/alcohol issue are encouraged to start this process early.

Failure to provide proof of clearance by the Texas Board of Nursing will result in not being allowed to attend the clinical rotation and being dropped from the Vocational Nursing Program due to failure to complete the clinical requirement of the program.

DO NOT DELAY

NOTE: All prospective nursing students are subject to an additional mandatory FBI background check by the Texas Board of Nursing prior to entering a school of nursing.

Prospective students with a positive criminal background who have not filed the Declaratory Order Petition with the Texas Board of Nursing must be prepared for the additional fee and completion of the Declaratory Order Petition. This can be a lengthy process and can take up to 6 months or longer to complete.

URINE DRUG SCREENS:

- All students **accepted** into the Navarro College Vocational Nursing Program are required to have **urine drug screens**. Payment for the screening is the responsibility of the student and is due on or before the date designated by the VN Program.
- ***The date and time of the random test will be at the discretion of the VN Department.*** Failure to provide the required payment by the due date will result in non-admission to the VN Program.

HEALTH AND FUNCTIONAL REQUIREMENTS:

Students enrolled in Vocational nursing courses must be able to independently:

- Assess patients accurately. Accurate assessment requires the adequate use of the senses of vision, hearing, smell and touch with or without assistive (mechanical) devices.
- Skillfully execute nursing care and emergency care treatments and procedures. Execution of treatments and procedures requires: a) functional psychomotor movements that are coordinated; b) equilibrium; and, c) functional use of the senses of touch and vision.
- Communicate accurately with patients, family, and health care workers. Communication requires the ability to hear, observe, speak, read, write, and interpret information. Students must be able to communicate effectively in oral and written form with all health care team members, patients, and families.
- Exercise good judgment and utilize intellectual abilities to choose, prioritize, and complete tasks, and to problem solve effectively in nursing situations.
- Develop mature and compassionate relationships with patients and co-workers and demonstrate stable emotional health in adapting to: a) changing environments; b) physically demanding work-loads; and c) stress.

Any applicant who is unable to meet these program requirements may request reasonable individual consideration for admission. No otherwise qualified handicapped individual shall solely by reason of the handicap be excluded from participation, be denied the benefits of, or be subject to discrimination under any nursing program or division activity.

- **The following immunizations must be submitted with the application to the program:** Proof of disease or immunity via titer may be used
 - Measles, Mumps, Rubella (2 doses) – if born after 1957
 - Varicella (chicken pox)
 - Tetanus (within last 10 years)
 - Hepatitis B series (proof of minimum of 1st two injections)
 - Meningitis (students over age 23)
- ***Prior to the first class day***, all “accepted” students are required to submit the following information:
 - Documented health history
 - Medical physical examination
 - Documentation of required immunizations (may also include proof of disease or titer [blood test to show immunity])
 - Hepatitis B series (series must be completed)
 - Tb skin test (completed in the month of August)
 - Flu Vaccine (completed in September after start of class)

HEPATITIS B NOTIFICATION

According to Texas Administrative code, Title 25, part I, Chapter 97, Subchapter B, Rules 97.62, 97.64, 97.65, the Texas Department of Health requires that **“all health professions students shall receive a complete series of Hepatitis B Vaccine prior to the start of direct patient care or show serologic confirmation of immunity to Hepatitis B virus.”**

- All applicants to the Vocational Nursing Program at Navarro College must show proof of completion of the Hepatitis B Vaccine in order to qualify for admission.
- If an applicant has reasons for declining the vaccine that fall within the guidelines of the Texas Department of Health, they should document those reasons in writing to Vocational Nursing Program Director. After receipt of documentation, the applicant will be contacted to discuss the procedure for filing the declination documentation.
- The Hepatitis B Vaccination Schedule is:
 - Dose #1
 - Dose #2.....must be taken 1-2 months after Dose #1
 - Dose #3.....must be taken 4-6 months after Dose #1

Three (3) doses are required to provide immunity and must be completed prior the first class day. The deadline for submission of this series and all other immunizations will be announced in the “admission packet”.