

**NAVARRO COLLEGE
ALLIED HEALTH DIVISION**

**APPLICATION FOR MEDICAL LABORATORY TECHNOLOGY
PROGRAM ADMISSION**

PLEASE READ: Essential functions and immunization requirements on attached document.

APPLICATIONS WILL NOT BE CONSIDERED WITHOUT:

- *Application on file for Navarro College*
- *Transcripts from other colleges and universities or GED/High School diploma*
- *Documentation of TSI status (Texas Success Initiative)*

Hepatitis B immunization, as well as, other immunizations, are required prior to patient contact. Hepatitis B immunization, a three shot series, and should be started immediately if not already immunized.

NAVARRO COLLEGE IS AN EQUAL OPPORTUNITY EDUCATION INSTITUTION

1. **NAME:** _____
(Last Name) (First Name) (Middle)

2. **SOCIAL SECURITY NUMBER:** _____

3. **CURRENT ADDRESS:** _____

(City)

(State)

(Zip)

Email: _____

4. **PERMANENT ADDRESS:** _____
(No. and Street, Apartment No.)

(City)

(County)

(State)

(Zip)

5. **CURRENT PHONE NUMBERS: HOME:** __ () _____
CELL: __ () _____

6. **STATUS OF APPLICATION**

_____ **ENTRY (FIRST APPLICATION)**

_____ **RE-ENTRY (PREVIOUSLY IN THE PROGRAM)**

_____ **TRANSFER FROM ANOTHER PROGRAM**

IF TRANSFER IS CHECKED ABOVE, IDENTIFY SOURCE OF TRANSFER CREDIT

CONTINUED ON BACK

NAVARRO COLLEGE HEALTH PROFESSIONS DIVISION

**7. LIST ALL COLLEGES AND UNIVERSITIES ATTENDED
(Including Navarro College)**

<u>COLLEGE</u>	<u>LOCATION</u>	<u>DATES ATTENDED</u>	<u>DEGREE AWARDED</u>

**8. WORK EXPERIENCE in a laboratory medicine field (phlebotomy, lab assistant, etc.
List more recent experience first)**

<u>PLACE</u>	<u>DATES</u>	<u>POSITION/EXPERIENCE</u>

EMERGENCY CONTACT INFORMATION:

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>OTHER PHONE</u>
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I certify that the statement made by me in this application is true, complete and correct to the best of my knowledge. I also understand that I am responsible for submitting all requested transcripts and/or other documents for the completion of the application process. I am aware of the essential functions required of the profession and am capable of meeting those functions. I am aware that a criminal background check and drug screen will be required, and that positive results will prevent me from entering clinicals and completing the program. I am aware that my immunization status must meet requirements of the Texas Public Health Department before patient contact (clinicals), and I will complete my immunizations by the required time or be dismissed from the program. I am informed of the academic standards of the program.

Signature

Date

Navarro College is committed to providing a safe and nondiscriminatory employment and educational environment. The College does not discriminate on the basis of race, color, national origin, sex, disability, religion, age veteran status, or other status protected by the law in its programs or activities or in the context of employment. Inquiries regarding non-discrimination may be directed to the Title IX Coordinator or the Section 504/ADA Title II Coordinator at 3200 W. 7th Ave, Corsicana, TX 75110 or 1-800-NAVARRO.

Navarro College reserves the right to delete classes due to lack of available faculty, clinical training sites or insufficient enrollment. The MLT Program of Navarro College is accredited by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) located at 5600 N. River Road Suite 720, Rosemont, IL 60018. NAACLS phone number is (733-714-8880). Website: www.NAACLS.org

**Send to: Evelyn Glass
MLT Program
3200 W. 7th Avenue
Corsicana, Tx 75110
Phone 903-875-7516 Fax 903-875-7525 903-875-7525
evelyn.glass@navarrocollege.edu**

Revised 7/9/2018

NAVARRO COLLEGE
MEDICAL LABORATORY TECHNOLOGY
ESSENTIAL FUNCTIONS OF THE PROFESSION

In order to meet the competencies required of medical laboratory technicians (MLT) and to meet the competencies of the medical laboratory technology program, students must possess the following essential functions or attain the functions while in the program.

Psychomotor skills:

The student must be able to perform many fine motor manipulations; manipulate glassware such as pipettes and flasks; read microscopic materials and use the microscope for extended periods of time; distinguish pattern, odor, clarity, and discriminate color; complete tasks within required time limits; read visual displays on a terminal; enter data into computers; hear buzzers; recognize alarm signals, both visual and auditory; bend; stand; sit; and lift. The student must possess all skills necessary to carry out diagnostic procedures, manipulate tools, and instruments used in the clinical laboratories. The student must possess the psychomotor skills to collect blood specimens, and independently perform manual, semi-automated and automated analysis on laboratory specimen.

Intellectual, Conceptual, Integrative, and Quality Skills:

The student must be able to measure, calculate, analyze, interpret, synthesize and evaluate data; read and interpret charts and graphs; make analytical judgments, apply information, have the ability to learn to prioritize and perform laboratory testing; have the ability to learn to make sound judgments and formulate diagnoses after correlating clinical data with clinical findings; possess organizational skills; be able to solve one or more problems within specific time frames which are often short; have the ability to perform duties and assignments in a timely fashion while under stress and in a variety of settings; comprehend three-dimensional relationships and understand the spatial relationships of cellular structures; use sufficient judgment to recognize and correct performance, possess the ability to develop and exhibit organizational problem solving skills.

Communication skills:

Students must be able to communicate effectively and sensitively orally and in writing. The student must be able to read and comprehend written material. The student must be able to communicate effectively and efficiently with all members of the healthcare team and patients. The students must be able to understand and complete reading and written assignments; search and evaluate the literature; maintain written records; and use a computer for instructional assignments and patient care activities.

Behavioral and Social Attributes:

Students must possess the emotional health skills required for full utilization of the student's intellectual abilities; be able to recognize emergency situations and take appropriate action. The students must demonstrate the ability to follow instructions/procedures with accuracy and precision and possess the ability to maintain intellectual and emotional stability and maturity under stress, while maintaining appropriate performance standards. The student must be able to manage time, organize workload and meet deadlines; develop and exhibit professional attributes; and practice discretion and confidentiality in regard to laboratory and patient reports. The student must adhere to safety guidelines for self and others and be able to comply with standards and regulations required by external agencies; function as a part of a team and learn to delegate responsibilities.

Academic Standards of the MLT Program

A grade of C or higher is required for all courses. The grade scale for the MLT courses is: A= 90-100, B= 80-89, C= 75-79, D=60-74, F= 59 and less. A GPA of 2.0 or higher is required for admittance into program and must be maintained throughout the program.

IMMUNIZATION REQUIREMENTS

A. Due to the nature of the learning experience and assignments, all MLT students must prove documentation of current immunization status for the following diseases:

Required

1. Measles (Rubeola): series of two immunizations if born after 1957
2. Rubella
3. Mumps
4. Tetanus/Diphtheria - within the last 10 years
5. Tuberculosis (TB) annually
6. Hepatitis B - series of three immunizations
7. Varicella (chicken pox) immunization or disease

B. Immunization requirements are based upon requirements from the Texas Department of Health and requirements of clinical agencies.

C. Immunization requirements must be met prior to beginning of patient contact. **Students must provide documentation of immunization by the date specified by the program. Students who fail to provide appropriate documentation by the time specified by the program may be dismissed from the program.**

D. Appropriate documentation includes the following:

Physician Validated History of Disease

For Varicella- a patent or physician validated history (written statement) of varicella disease (chickenpox) or varicella immunity is acceptable in lieu of vaccine.

Laboratory (Serological) Evidence of Immunity

Official Immunization Record (Card)

Documentation of Immunizations on MLT Health Form

E. Exclusion from compliance

Student must present a statement signed by the student's physician, duly registered and licensed to practice medicine in the US who has examined the student, in which it is stated that, in the physician's opinion, the vaccine required is medically contraindicated or poses a significant risk to the health and well-being of the students or any member of the student's household. Unless it is written in the statement that a lifelong condition exists, the exemption statement is valid for only one year from the date signed by the physician.

Exclusion from compliance can be achieved by contacting TDH Bureau of Immunization & Pharmacy Support 1100 West 49th St Austin, TX 78756.

Revised 3/30/2011