



Date Received \_\_\_\_\_

## NAVARRO COLLEGE RESIDENCE LIFE INTENT FORM

\*This form must be filled out and returned to the Residence Life Office by December 10/April 30 (circle one) if you are returning in the Fall/Spring (circle one) \_\_\_\_\_ (year). If you are **NOT** returning complete the bottom portion of this page.

Your **CONTACT NUMBER** where you can be reached between semesters: \_\_\_\_\_

Name \_\_\_\_\_ ID# \_\_\_\_\_  
(Please Print Legibly) (Please Print Legibly)

**Current** Hall \_\_\_\_\_ **Current** Room# \_\_\_\_\_  
(Please Print Legibly) (Please Print Legibly)

Roommate Preference: \_\_\_\_\_  
(Please Print-This is **ONLY** a request)

If you wish to change Residence Halls please indicate your preference: \_\_\_\_\_  
(Please Print Legibly)

Suite Mate Request(s): \_\_\_\_\_  
(Please Print – This is **ONLY** a request)

If you sign up for Housing and for some reason change your plans, **request for deposit refund MUST BE RECEIVED IN WRITING by AUGUST 1<sup>ST</sup> for the Fall semester, and DECEMBER 1<sup>ST</sup> for the Spring semester.** Any request received after these dates **will not** be honored and your \$200 deposit will be forfeited.

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### RESIDENCE LIFE REFUND REQUEST

Complete this portion **ONLY** if you are **NOT** returning to Housing in the Fall/Spring (circle one), \_\_\_\_\_ (year) and want a refund of your \$200 Housing deposit. All refunds will be first applied to unpaid balances, and the remainder will be refunded.

Name \_\_\_\_\_ ID# \_\_\_\_\_  
(Please Print Legibly) (Please Print Legibly)

**Current** Hall \_\_\_\_\_ **Current** Room# \_\_\_\_\_  
(Please Print Legibly) (Please Print Legibly)

- \_\_\_\_\_ **I plan to attend Navarro College but will be living off campus.**
- \_\_\_\_\_ **I have completed graduation requirements.**
- \_\_\_\_\_ **I will not be attending Navarro College after the end of the current semester.**

**Please provide your address below to mail your refund to: (please print legibly)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_