

**NAVARRO COLLEGE BOARD OF TRUSTEES
NOVEMBER 15, 2018 MEETING
MINUTES**

The Navarro College Board of Trustees gathered on Thursday, November 15, 2018 at the Waxahachie Campus located at 1900 John Arden Drive, Waxahachie, Texas to conduct their regular monthly meeting. All trustees were in attendance including: Mr. Phil Judson, Chairman; Mr. Billy Todd McGraw, Vice Chairman; Mr. Richard Aldama, Secretary-Treasurer; Mr. A. L. "Buster" Atkeisson; Ms. Faith Holt; Mr. Loran Seely; and Mr. Kim Wyatt.

Others in attendance included:

Dr. Kevin G. Fegan	District President
Ms. Teresa Thomas	Vice President, Finance and Administration
Ms. Marcy Ballew	Vice President, Human Resources
Dr. Harold Housley	Vice President, Operations and Instl. Advancement
Ms. Stacie Sipes	Director of Marketing and Public Information
Mr. Barry Sullivan	Director of Information Technology
Mr. Guy Featherston	Dean of Midlothian Campus and Health Professions
Ms. Terry Gibson	Dean of Waxahachie Campus
Ms. Susan Womack	Research Analyst, Strategic Planning Lead for Corsicana Campus
Ms. Leslie Smith	Executive Assistant to the District President
Mr. John Boswell	Corsicana/Navarro County Economic Development Director
Dr. Kenneth Martin	Retired President of Ellis County Campuses
Mayor Kevin Strength	City of Waxahachie
Doug Barnes	City of Waxahachie

Other faculty, staff and guests were also present.

Call to Order

Chairman Judson called the meeting to order in Building A Room 126 of the Waxahachie Campus at approximately 7:00 p.m. He greeted everyone present, including City of Waxahachie Mayor Kevin Strength, Doug Barnes, and Ellis County faculty and staff.

Trustee Atkeisson began the meeting with a prayer.

Announcements

No announcements were made.

Open Forum

There were no requests to address the Board.

Consent Calendar

- a. Minutes – October 18, 2018
- b. Revision to Policy DDBA – Compensation and Benefits – Employee Educational Benefits

Chairman Judson announced *Item b - Revision to Board Policy DDBA – Employee Educational Benefits* in the Consent Calendar was being tabled until further analysis of its financial impact

could be made. He asked for a motion to approve the minutes from the October 18, 2018 meeting.

Trustee Holt moved to approve the minutes and Trustee McGraw seconded the motion. The minutes were approved by a unanimous vote.

Consider Adoption of Resolution Reinstating Tax Abatement Guidelines, Criteria and Policy
Chairman Judson welcomed John Boswell, Navarro County/City of Corsicana Economic Development Director, and invited him to present the next two agenda items regarding tax abatements.

Mr. Boswell stated the Board is required by the Texas Property Tax Code to reestablish Tax Abatement Policy Guidelines and Criteria every two years. No changes were proposed to the policy and guidelines previously approved on November 17, 2016.

Trustee Atkeisson made a motion to adopt the resolution reinstating the Tax Abatement Guidelines, Criteria and Policy. Trustee Wyatt seconded the motion and the decision was unanimous.

Consider Adoption of Resolution Approving the Terms of Tax Abatement Agreement between Navarro College and Clean Vision Solar LLC

Mr. Boswell continued by presenting Clean Vision Solar LLC's request for a 10-year tax abatement. He stated Clean Vision Solar LLC is a \$120 million-dollar solar energy generating facility located within the Blooming Grove Independent School District (BGISD) and Precinct 1 in Navarro County. The planned solar panel field will have a 25-year life with a minimum \$24 million-dollar tax role value after 2028 through 2045.

Mr. Boswell stated the project will have minimal impact on infrastructure and from a community perspective, is a "win" for everyone. He estimated Navarro College will net \$843,000 over the life of the project.

Mr. Boswell responded to questions from the Board. He stated the project will be located in the northwest area of the Blooming Grove Independent School District and is proposed to begin in 2019 and completed by 2020. Mr. Boswell stated Navarro County approved a tax abatement agreement with Clean Vision Solar LLC during their October meeting and Blooming Grove ISD adopted a tax incentive for the benefit of the project.

Trustee Aldama moved to adopt the resolution approving the terms of the tax abatement agreement with Clean Vision Solar LLC. Mr. Seely seconded the move and the motion passed by a unanimous vote.

Mr. Judson thanked Mr. Boswell.

Consider Action on October 2018 Financial Statement

Dr. Fegan called on Ms. Thomas to present the October 2018 financial statement.

Ms. Thomas gave an overview of budget changes during the month of October 2018. Federal

Grant Projects decreased \$2,966 and Other Local Income increased \$29,592. Ms. Thomas stated \$17,905 of the Other Local Income increase was received from the Navarro College Foundation to cover the cost of refinishing the Special Events Center's basketball court. The revised 2018-2019 Budget totaled \$90,802,129 as of October 31, 2018.

Mr. Judson noted the basketball court remodel was paid for entirely through private donations made by groups and individuals in honor of Coach Lewis Orr.

Ms. Thomas continued with a review of the Summary of Sources and Disbursements (Cash In/Cash Out) Report. She stated income exceeded expenses through October 31, 2018 for a net income of \$6,790,264, an increase of 2.26% compared to the previous year.

Mr. Seely made a motion to approve October 2018 Financial Statement. Mr. Atkeisson seconded the motion and the decision was unanimous.

Review Preliminary November 2018 Financial Statement

Ms. Thomas stated payment on Navarro College's revenue bonds in the amount of \$348,000 has been issued. There were no budget changes to report for the month of November at this time.

Ms. Thomas concluded her report.

Enrollment/Institutional Effectiveness and Instruction/Student Services/Athletics

Dr. Fegan stated there were no reports in the areas of *Enrollment/Institutional Effectiveness* and *Instruction/ Student Services/Athletics* due to several colleagues attending the Texas Pathways Summit Meeting in Dallas.

Update on Personnel Actions

Ms. Ballew presented an update on personnel action. She reported the following appointments had been made since the last Board meeting:

- Lisa McNew – Dean of Fine Arts and Humanities
- Ms. Jeanette Underwood – Dean of Academics, Waxahachie Campus
- Rachel Hawthorne – Associate Professor of Licensed Vocational Nursing
- Brianna Espinoza – Chief Accountant
- Jonathan Seaton – Audio Visual Specialist
- Frank Reyna – Audio Visual Specialist
- Felicia Snell – Academic Advisor Ellis County
- Katarine Gonzales – Administrative Assistant/Cashier, Waxahachie Campus

Four employees have announced their plans to resign or retire including:

- Cynthia Joslin – Administrative Assistant/Cashier
- Roderick Tyner – Campus Police Officer
- Christie Wallis – Administrative Assistant – Continuing Education
- Elaine Hand – Associate Professor of Speech

Ms. Ballew concluded her report.

District President's Report

Dr. Fegan stated the decision to hold the Board of Trustees meeting in Waxahachie was made to honor Dr. Kenneth Martin. Dr. Fegan stated during his short tenure he's had the opportunity to meet a number of individuals who had a variety of interactions with Dr. Martin and all have told him what a special individual Dr. Martin was to them. Based on Dr. Martin's service to Navarro College for 43 years prior to his retirement and his significant contributions to the educational mission and programs of the college, Dr. Fegan stated it was his honor to recommend as District President of Navarro College to the Board of Trustees and Chairman Phil Judson the adoption of a resolution granting Dr. Kenneth Martin the title of President of Ellis County Campus Emeritus.

Chairman Judson stated it was an honor to consider granting Dr. Martin emeritus status. Mr. Atkeisson moved to adopt the resolution granting Dr. Martin the title of President of Ellis County Campuses Emeritus and Mr. Aldama seconded the motion. The motion passed by a unanimous vote.

Dr. Martin, his wife, Cunnye, and daughter, April, were asked to join the Board of Trustees and Dr. Fegan in the front of the room. Mr. Aldama read the resolution aloud.

"WHEREAS, Dr. Kenneth Martin served Navarro College for a total of 43 years in a variety of positions, including President of Ellis County Campuses; and

WHEREAS, Dr. Martin's commitment and dedication to Navarro College was unwavering throughout his tenure and he consistently desired the very best for the College; and

WHEREAS, his talent, energy and drive contributed to successes the College has experienced over the years; and

WHEREAS, Dr. Martin's commitment to students and their success was complimented by the qualities he also exhibited as an outstanding administrator; and

WHEREAS, the numerous contributions Dr. Martin made over the years are appreciated and will be remembered; it is most appropriate that the title of Emeritus be granted.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF TRUSTEES OF NAVARRO COLLEGE bestows upon Dr. Kenneth Martin the title of President of Ellis County Campuses Emeritus and all rights and privileges appertaining thereto, effective this date.

FURTHERMORE, the Board directs that this resolution shall be placed in the minutes of this meeting, and a copy shall be provided to Dr. Martin.

DATED this 15th day of November 2018."

Dr. Martin was presented a framed copy of the resolution signed by each member of the Board of Trustees and was congratulated with a standing ovation by everyone present.

Dr. Martin thanked the Board and Dr. Fegan. He stated he was greatly appreciative of the Emeritus Status. He stated his family, including his wife, Cunnye, and daughters, April and Angie, supported him through all 43 years and were also appreciative of the honor. He thanked his Navarro College family including administrators, faculty and staff who also supported him in "his quest to do great things." He thanked City of Waxahachie Mayor Kevin Strength, Doug Barnes and the Waxahachie community for their support. Dr. Martin concluded by stating his career, which started as a counselor and ended as President of Ellis County Campuses, is now complete.

Announcement and Adjournment

Mr. Judson announced a special meeting would be held December 4, 2018 at 11 a.m. in the Bulldog Board Room located in Walker Dining Hall on the Corsicana Campus to conduct a Closed Session. The next regular monthly meeting will be held on December 13th at 11 a.m. in the Bulldog Board Room and a Christmas lunch with spouses will take place immediately afterwards in the President's Dining Room.

Dr. Fegan invited everyone to a reception being held immediately following the meeting in Beau's Bistro for Dr. Martin and his family to celebrate Dr. Martin's accomplishments.

Chairman Judson thanked everyone for their attendance, including Waxahachie Mayor Kevin Strength, and wished everyone a wonderful Thanksgiving and safe travels on behalf of the Board.

Trustee Wyatt made a motion to adjourn the meeting at 7:30 p.m. Trustee Aldama seconded the motion and the decision was unanimous.

Respectfully submitted,



Richard L. Aldama, Secretary-Treasurer
NAVARRO COLLEGE BOARD OF TRUSTEES