

**NAVARRO COLLEGE BOARD OF TRUSTEES
JANUARY 25, 2018 MEETING
MINUTES**

The Navarro College Board of Trustees gathered on Thursday, January 25, 2018 in the President's Dining Room located in the Walker Dining Hall on the Corsicana Campus for dinner. Immediately following, the governing body relocated to the Lone Star Room to conduct their regular monthly meeting. Trustees in attendance included: Mr. Lloyd Huffman, Chairman; Mr. Phil Judson, Vice Chairman; Mr. Richard Aldama, Secretary-Treasurer; Mr. Todd McGraw, Member; Ms. Faith Holt, Member; and Mr. Loran Seely, Member. Mr. A. L. "Buster" Atkeisson was absent.

Others in attendance included:

Dr. Richard Sanchez	District President
Dr. Kenneth Martin	President, Ellis County Campuses
Ms. Teresa Thomas	Vice President, Finance and Administration
Ms. Sina Ruiz	Vice President, Enrollment Mgmt. and Instl. Effectiveness
Dr. Carol Hanes	Vice President, Academic Affairs
Ms. Marcy Ballew	Vice President, Human Resources
Dr. Harold Housley	Vice President of Operations and Institutional Advancement
Ms. Stacie Sipes	Director, Marketing and Public Information
Mr. Roark Montgomery	Athletic Director
Mr. Guy Featherston	Dean, Health Professions
Ms. Leslie Smith	Executive Assistant to the District President
Dr. James David Lewis	Professor of History
Mr. Scott Jones	City of Corsicana/Navarro County Economic Dev. Director
Ms. Anne Massey	Community Member
Mr. Mike McCary	Community Member
Mr. Gowan Murphy	Community Member

Other faculty, staff and guests were also present.

Call to Order

Mr. Huffman called the meeting to order at 7:02 p.m. and asked Mr. Aldama to begin the meeting with a prayer.

Announcements

No announcements were made.

Item 103 - Open Forum

Mr. Huffman thanked everyone for coming and for their interest. He stated each citizen who has requested an audience with the Board would be allowed five minutes to speak. He asked that each person begin by stating their questions first so they can be written down by Ms. Leslie Smith. Following the presentation on the Allied Health Program (Item 301), Ms.

Smith will review the questions asked and make staff aware of any that had not been answered so a response can be provided.

Mr. Huffman stated "this is regular Board meeting and interaction with Board will be minimal." Due to time constraints, any questions audience member may have after the Open Forum should be submitted through an Open Records Request found on the college's website. A timely response will be sent. He added that the slide presentation for Item 301 will be made available on the College's website. He again thanked everyone for their attendance and their interest in Navarro College.

Three requests to speak during Open Forum were received: (1) Ms. Anne Massey, (2) Mr. Gowan Murphy and (3) Mr. Mike McCary.

Ms. Anne Massey introduced herself as a former student of Navarro College as well as her brothers and sister. She stated her questions:

1. Are you going to keep any RN programs on the Corsicana campus?
2. How are we going to fund the current move as planned and the future planning it will cause?

Ms. Massey stated she's not the only one upset about the college's plans for relocating the Registered Nursing program. She stated she brought a white notebook for each Board member containing a petition with over 700 signatures and many comments. She continued by sharing her concern for students in the southern part of the college district, specifically those who live in Wortham, Coolidge, Kosse, Thornton or Jewitt who will have to drive to Waxahachie. She said she has conducted a lot of research on the issue of "not enough clinical sites" and there are ways for those issues to be resolved. She stated she heard that "you [Board] got real excited about the opportunity to work with Big Baylor, the new hospital in Waxahachie, but what about the needs of the four hospitals, a state home, multiple MHMR group homes, 13 nursing facilities, two assisted living, multiple clinics, multiple home care agencies, and hospices in the southern counties all requiring RNs?" She stated she heard rumors there is a possibility the Economic Development Corporation in Waxahachie might build a new Allied Health Building across the street from the Waxahachie campus and hopes it's not the only reason for moving everything from Corsicana. She stated Navarro County taxpayers have supported the college since 1946 and feel they are being abandoned. She continued stating she has read the college's strategic plan and goal #4 states the college will be transparent. She indicated transparency was lacking because the only way she found out about this move was from an article in the newspaper.

Ms. Massey was informed her five-minute time limit had expired. She thanked the Board and added she has included solutions in the notebooks she provided. Mr. Huffman thanked Ms. Massey and invited Mr. Gowan Murphy to address the Board.

Mr. Gowan Murphy introduced himself as a former Navarro College student who attended in 1962 when the LVN program "only had a handful of students." His questions:

- The money being spent to move the program to Waxahachie - why can't that money be used to expand the program here?
- Ellis County students, parents, and grandparents do not pay taxes to Navarro College and are reaping all the benefits. Why change the nursing program after 55 years? How is it going to be better moving it to Waxahachie and improve us?

Mr. Murphy stated the college needs to keep and expand the nursing program here. He stated the college "needs to spend the money here in Navarro County" and concluded his comments. Mr. Huffman thanked Mr. Murphy and urged everyone to stay for the presentation for Item 301, which will answer many of their questions. He then invited Mr. McCary to address the Board.

Mr. Mike McCary stated he was representing the Medical Laboratory Technician Program as a former Navarro College student who was enrolled in the first Medical Laboratory Technician class in 1970. His question(s):

- Was there an impact study done? What impact is there going to be on the number of employees for the local hospitals?

Mr. McCary stated he was representing two hospitals: Parkview Hospital in Mexia where he is Director of Ancillary Services and Ennis Regional Hospital where he is Director of Laboratories. In addition, he is also the chairman of Navarro College's MLT Advisory Committee. He stated the impact of moving this program to Waxahachie will result in losing students in Jewett who will not want to drive all the way to Waxahachie. Mr. McCary stated these students are the ones being hired in Mexia and Ennis. When current middle-aged technicians retire there is going to be a major shortage. He asked the College to please think about the impact it will have on rural hospitals that are struggling to make ends meet today. Because of the loss of federal funding, it's difficult for them to get employees. He concluded his comments and presented a letter from his CEO to Mr. Huffman.

Mr. Huffman expressed appreciation for everyone's comments. He asked everyone to stay for the presentation on Item 301.

Item 104 - Consent Calendar

a. Minutes – December 14, 2017 Meeting

Dr. Sanchez requested approval of the Consent Calendar containing minutes from the December 14, 2017 meeting. Ms. Holt moved to approve the Consent Calendar and Mr. Judson seconded the motion.

The Consent Calendar was approved by a unanimous vote.

Item 105 - Presidential Search Update

Ms. Ballew presented an update on the Presidential Search. The Presidential Search Committee, chaired by Trustees Aldama and Holt, conducted semi-final interviews January 11-12. The Committee recommended three candidates in unranked order to the Board of

Trustees for final interviews.

The three finalists will be on campus for interviews throughout the day and evening with faculty, staff, administrators and the Board of Trustees January 30, January 31 and February 1. Open forums will be held in Dawson Auditorium each day from 2:30 – 4:30 p.m. All staff and community members are encouraged to attend. The forums will also be livestreamed on the College’s website under the Presidential Search tab.

Mr. Huffman encouraged everyone to come out and attend the forums.

Item 106 - Recognition of Long-Term Service Employee

Dr. James David Lewis was recognized by the Board of Trustees for 35 years of service. Mr. Judson expressed the Board’s appreciation for Dr. Lewis’s service to students as a part of the Navarro College family. With Mr. Huffman’s assistance, Mr. Judson presented Dr. Lewis with a plaque and iPad honoring him for 35 years of outstanding service. Dr. Lewis thanked the Board.

Item 107 - Resolution Recognizing Karl Humphries, Executive Director of Facilities

Mr. Huffman stated before and during the Christmas holidays, the college experienced a “catastrophe” with multiple gas leaks. Due to the multiple leaks, the gas supply to the Corsicana campus had to be shut down by the City. During the Christmas holidays and under extreme weather conditions, Karl Humphries stayed on campus with his crew and contractors locating the leaks and making repairs. Mr. Huffman stated the Board wanted to recognize Mr. Humphries with a proclamation.

After reading the proclamation recognizing Mr. Humphries for his work and granting him an additional two weeks of vacation, Mr. Huffman presented him with a framed copy. Mr. Huffman concluded by stating this is “just an example of the kind of employees Navarro College has.”

Item 201 – Request for Tax Abatement Agreement with Pactiv, LLC

Ms. Thomas introduced Mr. Scott Jones, Navarro County/Corsicana Economic Development Director. Mr. Jones presented two requests for tax abatement agreements: Pactiv, LLC and Solo Cup Operating Company.

Mr. Jones stated this is the second time Pactiv, LLC has requested a tax abatement agreement to expand and increase their line of productions. Pactiv plans to invest \$30 million to bring in new products, machinery, and equipment. This will be a further investment in Corsicana and will create an additional 30 jobs in the future.

Mr. Aldama asked if the City and County have already approved a tax abatement with Pactiv and Mr. Jones confirmed they had.

Mr. Judson made a motion to approve the tax abatement agreement with Pactiv, LLC. Mr. Seely seconded the motion, and the decision was unanimous.

Item 202 – Requests for Tax Abatement Agreement with Solo Cup Operating Company

Mr. Jones continued with the request for a tax abatement agreement with Solo Cup Operating Company, a subsidiary of DART in Waxahachie, Texas. The company is purchasing the former Home Depot/K-Mart 1.47 million sq. ft. facility for use as a distribution center. They will invest \$38 million into renovating the property and will open as a distribution center creating 40 new jobs.

Mr. McGraw moved to approve the tax abatement agreement with Solo Cup Operating Company. Mr. Aldama seconded the motion and the decision was unanimous.

Item 203 - Take Action on November 2017 Financial Statement

Ms. Thomas presented the November 2017 financial statement for approval. One budget amendment was proposed in the amount of \$3,874 recognizing the tuition contract with the Texas Workforce Commission for the Owens Skills Development Grant. The revised budget as of November 30, 2017 totaled \$89,099, 976.

Following a review of the source and disbursement of funds, Ms. Thomas presented the comparative summary of income and expenses on a cash basis through November 30, 2017. Cash income totaling \$20,056,402 exceeded cash expenditures of \$11,216,598 resulting in net income of \$8,839,804.

Ms. Holt made a motion to approve the November 2017 financial statement. Mr. Judson and Mr. Seely simultaneously seconded the motion. The decision was unanimous.

Item 204 - Quarterly Investment Report for Quarter Ended November 30, 2017

Ms. Thomas continued with a review of the Quarterly Investment Report for the quarter ended November 30, 2017. Ms. Thomas reported several Certificates of Deposit (CDs) matured during the quarter. The funds were reinvested into new CDs earning a higher rate of interest. An additional \$750,000 was invested during the quarter at a rate of 1.9% interest.

A review of the Investment Portfolio's Maturity Schedule indicated more CDs will mature during the fourth quarter ending August 31, 2018. Deposits totaling \$18,399,559.33 are well secured by FDIC insurance totaling \$1,250,000 and pledged mortgage-backed securities and a surety bond totaling \$28,795,420.32.

Mr. Aldama moved to approve the Quarterly Investment Report for the Quarter Ended November 30, 2017. Mr. Seely seconded the motion and the decision was unanimous.

Item 205 - Take Action on December 2017 Financial Statement

Ms. Thomas presented the December 2017 financial statement. Budget amendments totaling \$242,385 recognized receipt of funds from the Texas Workforce Commission for the Owens Skills Development Grant tuition contract, as well as Cosmetology shop sales, and transfers from the General Fund to the Plant fund for the Waxahachie Health Professions

renovation project. The revised budget as of December 31, 2017 totaled \$89,342,361.

A review of the Source of Funds indicated 45% of 2017-2018 budgeted revenues had been earned as of December 31, 2017 compared to 51% the previous year. The Disbursement of Funds indicated 60% of 2017-2018 budgeted expenditures had been expended during this time period compared to 68% last year.

A review of the Comparative Summary of Sources and Disbursements, indicated cash income totaling \$24,601,409 was \$296,719 less than last year. Expenditures totaling \$14,295,306 were down \$1,223,545 compared to last year for a net income of \$10,309,103 as of December 30, 2017.

Mr. Judson moved to approve the December 2017 Financial Statement. Mr. McGraw seconded the motion and the decision was unanimous.

Mr. Huffman pointed out the dynamic situation happening in education. With dual credit, students are completing their degrees in high school resulting in fewer students attending class on campus. He stated the enrollment decreases are primarily a result of dual credit. He stated they are working with the legislators on a change in the laws to make things better for everyone.

Item 301 – Discuss Relocation of Allied Health Programs to Waxahachie Campus

Dr. Sanchez stated Item 301 has three parts that will be addressed by him, Dr. Carol Hanes and Mr. Guy Featherston: (1) Ad Valorem Taxes (2) One College Concept and (3) Changes to the Health Professions Programs.

Dr. Sanchez stated the amount of ad valorem taxes collected from Navarro County are insufficient to cover the costs of operating the Corsicana campus. Operating costs based on last year's budget totaled \$4,837,616. Ad valorem tax receipts totaled \$3,633,622 leaving a deficit of \$1,203,994 that has to be covered by other funds.

Dr. Sanchez continued by addressing the "one college concept." The college has one campus and three off campus centers. It's important to understand that all revenue, regardless of its source, is directed to the General Fund. All college entities contribute to the General Fund. All expenditures for the entire service area have to come from the General Fund. Allocations are based on need, necessity and priority. When the Texas Legislature assigned service areas to community colleges years ago, Navarro College was assigned five counties: Navarro, Ellis, Limestone, Freestone and Leon. Trustees are expected to serve their areas in a responsive manner and with equity. Dr. Sanchez stated the college mission is to serve all students desiring to attend Navarro College regardless. The notion of "inclusiveness" and "oneness" must prevail when providing educational services within the service area in the college district. All locations offering Navarro College courses must be made to feel a part of the institution. Dr. Sanchez stated it is challenging and difficult to maintain "inclusiveness" when there is a main campus located at another locale from other campuses and service centers. Navarro College's culture promotes the feeling of one family and everything the college does

demonstrates that ideal.

Dr. Sanchez continued stating the College must operate similar to a business. It must identify its clientele and its markets, be responsive to change, and become sustainable. He stated the role of administrators, and his role as District President, is to be responsible fiscal stewards. He concluded by stating decisions are made in the best interest of Navarro College.

Dr. Hanes and Guy Featherston were asked to share changes to the Health Professions Program. Dr. Hanes stated she and Mr. Featherston will cover five main reasons for moving some of the health professions programs to the Waxahachie campus.

1. Navarro College District Demographics – Navarro College has seen a reduction in full-time students, which are being replaced by dual credit and part-time students. As a whole, Navarro College students overwhelmingly come from outside of Navarro County – 79.5% reside outside of Navarro County.
2. Student Enrollment Trends in Nursing - Health professions students are full-time students. Increasing students in Health Professions Programs will bring more full-time students to Navarro College.
 - Enrollment trends within the nursing program are consistent with the college as a whole – 79.5% of Associate Degree Nursing (ADN) students reside outside of Navarro County and pay out-of-district tuition rates.
 - In Fall 2016, 1,088 Navarro College students were majoring in Associate Degree Nursing; 930 students came from within the 5-county service area and the Dallas/Fort Worth metroplex. 54% came from Ellis County, 10% from the southern regions (Limestone, Freestone and Leon counties), 17% were from Navarro County, and the remaining from the DFW metroplex area. Of the students admitted in fall 2016, 60% were from Ellis County, 7% from the southern regions, 20% from Navarro County, and 13% from the metroplex area. Enrollment figures were very similar for 2017. Navarro College is serving a large number of students residing north of Navarro County, not necessarily the DFW metroplex area as perceived.
 - Employment data indicates ADN graduates are being employed in Navarro County, Ellis County, Mexia, Fairfield, Waco, and mostly in the Dallas/Fort Worth Metroplex.
3. Clinical Site Availability – Students must complete clinical rotations in order to graduate. Clinical sites have become increasingly difficult to locate and maintain for all nursing schools – particularly for community colleges.
 - Navarro College currently has a number of ADN clinical affiliations with acute care facilities in the Dallas/Fort Worth Metroplex and Ellis County. There is only one acute care (in-patient hospitalization) clinical opportunity in Corsicana at Navarro Regional Hospital. Only five (5) students are accepted for clinical experience. In Ellis County and the metroplex area, eight acute care sites currently accept 125 students.
4. Facilities Constraints and Opportunities – The opportunities for expansion of health professions programs in Corsicana are non-existent due to the facility space

limitations. The classroom and laboratory space delegated to health professions in Corsicana is at capacity. There is literally no room to grow existing programs nor add new programs without significant capital investment.

- The Midlothian campus has no room to expand Health Programs without displacing existing Liberal Arts students or funding new buildings.
 - The Waxahachie campus is the only campus within the Navarro College service area at this time that has the classroom and laboratory space available to accommodate any growth for Health Professions. Some modifications to existing classrooms will be required.
 - Funds are currently available and have been allocated from the General Fund Balance to cover the costs of renovations, approximately \$115,000. Funds are not available for new construction.
5. District Financial Stabilization – Admissions to the Licensed Vocational Nursing Program (LVN) in Corsicana will increase due to classroom space availability from the ADN move. LVN admissions and ADN admissions will increase in Waxahachie due to space renovations.
- The cost of clinical travel for ADN nursing faculty will be reduced as well as travel costs for 73% of ADN students.
 - With new program offerings, full-time students will increase.
 - Economy of scale cost efficiencies will result from consolidating smaller academic classes onto the Midlothian campus.

The A.D.N. move to Waxahachie is only one component of a larger scale plan to increase the presence of health professions in the entire service area. Concerns have been expressed about moving all health professions programs from the Corsicana campus. Mr. Featherston stated there is no intention to move all health professions programs from the Corsicana campus. Credit programs to remain on the Corsicana campus include Licensed Vocational Nursing, Medical Laboratory Technology, and Occupational Therapy Assistant. In terms of Continuing Education Health Professions Certifications, EKG Technician, Phlebotomy, Certified Medical Assistant, Pharmacy Technician, Certified Nurse Aide, and Patient Care Technician will remain on the Corsicana campus. A new Dental Assistant Program is projected to be offered beginning Fall 2018.

Health Professions Programs will also remain on the Mexia and Fairfield campuses including: Licensed Vocational Nursing, Certified Medical Assistant, Medication Aide, Phlebotomy, Certified Nurse Aide, and EKG Technician.

The Occupational Therapy Assistant and Physical Therapist Assistant programs currently on the Midlothian Campus will be moving to the Waxahachie Campus in fall 2018 and fall 2019 in order to expand the liberal arts program on the Midlothian Campus.

In an effort to grow the health professions program, new credit offerings based on reliable data and market analysis are being considered. A Respiratory Therapy AAS Program will be offered beginning Fall 2019; a Paramedic to RN Bridge AAS Program will begin Fall 2020; and a Surgical Technologist AAS Program will begin Fall 2021.

Mr. Featherston stated based on legislative approval, Navarro College hopes to begin a RN to BSN Bridge Program in Fall 2023 and an OTA Bridge to BS Program in Fall 2025. Mr. Huffman added if the legislature will pass it, it's hoped other bachelor degree programs can be offered on the Corsicana campus as well. He stated the Board feels this is the answer to the dual credit issue. Mr. Huffman further stated the college is capable of offering quality bachelors programs at a reasonable cost and that universities need competition from community colleges because students are currently graduating with over \$60,000 in debt.

Mr. Featherston continued stating the move of the ADN Program is based on the need for physical space to allow for expansion of other health programs including the bridge programs. Future plans for new continuing education programs include: Electronic Health Records starting Fall 2018, Dialysis Technician starting Fall 2018, Veterinary Assistant starting Fall 2020, and Polysomnographic (PSG) Technology Certificate starting Fall 2020.

Mr. Featherston inquired if there were any questions asked that had not been answered. Ms. Smith responded a question was asked if an impact study had been conducted. Mr. McCary clarified his question stating he wanted to know if an impact study had been conducted on moving the programs to Waxahachie and the impact this proposed move will have on local hospitals and their resources for employees. Mr. Featherston responded by stating the decision to leave the MLT program in Corsicana was made because of the impact the program has on the local areas. While there wasn't a formal impact study conducted, decisions are made based on what is best for the College and the impact it has on the communities it serves.

Mr. Huffman asked Mr. Featherston to share why the RN (ADN) programs can't be taught in both locations – both Corsicana and Waxahachie. Mr. Featherston stated the nursing program's accrediting body, ACN, requires multiple sites to go through the accreditation process individually. It also requires a separate program director and ancillary support services for each site. This is in addition to start-up costs to replicate equipment as well as faculty and staff which makes housing multiple sites cost prohibitive.

Mr. Judson asked if it was also true that the accrediting body requires a two-year wait before graduates can get accredited? Mr. Featherston stated there would be a two-year delay in contact hour funding. An accreditation visit would cost \$12,500. The start-up cost to replicate equipment and staff would cost over \$600,000. With the delay in contact hour funding for two years, the first year would result in a deficit of approximately \$455,000. It will take approximately 12 years to break even and begin generating a positive cash flow, which is unsustainable.

Ms. Holt asked why Ellis County can't be taxed. Dr. Sanchez responded that Ellis County citizens must vote to tax themselves. A maintenance tax to pay for the maintenance for that locale would require the support of their City Council, ISD Trustees and County Commissioners to call an election. An election to bring them into the district, would have to go through the same process. Dr. Sanchez stated an attempt was made to annex Ellis County

in 2000 and was very unsuccessful. It was defeated by a vote of 4 to 1. The results were the same in Freestone and Limestone counties.

Mr. Huffman stated legislators have been asked in the past to change the law to allow the Board to call for a maintenance tax election within their service area. Their request was declined. Mr. Huffman stated hopefully with economic times getting better and with progressive people on board, there may be a window of opportunity for a maintenance tax to be passed in the near future. Dr. Sanchez added that a maintenance tax would result in no representation for Ellis County on the Board. Mr. Huffman cautioned if Ellis County were to be annexed into the taxing district, it could result in only one trustee from Navarro County being seated on the Board because of the rules. He stated dual credit has created a very dynamic situation and it's more important now than ever to work with our legislators.

The president of the ADN freshman class stood up and asked to speak. She expressed concern why this change was not made known to the students when they attended information sessions. She stated first year students had no idea they may have to drive to Waxahachie to complete this life-changing program and may have to drop out. Mr. Huffman thanked her for her question and asked Mr. Featherston and Dr. Hanes to work with her and see if a solution can be found.

Mr. Huffman thanked Dr. Sanchez, Dr. Hanes and Mr. Featherston for their presentation.

Item 401 - Update on Personnel Activity

Ms. Marcy Ballew presented an update on personnel activity. During the month of December 2017, one appointment was made and nine employees resigned. There were no retirements, terminations or transfers to report.

Announcement of Closed Session

Mr. Huffman thanked Ms. Ballew and announced a Closed Session would be held following the President's Report to discuss personnel matters according to Government Code 551.074. No action would be taken.

Item 501 – Presidents Report

Enrollment Update

Ms. Ruiz reported as of Monday, Jan 22, 2018, Spring 2018 enrollment had declined by 723 students, -8.18% compared to last year. She shared that of the 723 students, half were dual credit students and the other half were part-time students. She stated because focus has shifted more on completion there is a slight increase in full-time students. This has resulted in a shift in more contact hours, which only declined -2.76% compared to last year.

An estimated comparison of the spring 2017 certified enrollment to the Spring Census Data Range (which includes fall 12-week/2nd 8-week, Winter mini-mester, and Spring 16-week/1st 8-week) shows headcount enrollment has declined -5.79% and contact hours by -2.72%. Ms. Ruiz was pleased to note that Spring 2018 contact hour enrollment of 1, 690,696 has

exceeded the budgeted goal by 1%.

Dr. Sanchez expressed concern to the Board that even though positive in contact hours budgeted for the spring semester, the college reported a reduction in the fall semester which will translate into less revenue in state appropriations.

Board Calendar

Ms. Sipes was asked to present the Board calendar. Ms. Sipes shared highlights of upcoming events and reminded everyone of the Presidential Search Forums to be held in Dawson Auditorium January 30, 31 and February 1.

President's Items of Information

Dr. Sanchez continued with the following items of information:

- The Corsicana Chamber of Commerce Awards luncheon on Thursday, Feb 15, 2018 will replace the annual awards dinner. The College has reserved a table of eight. Any trustees wishing to attend were asked to contact Leslie Smith.
- The Chamber of Commerce has asked college to submit nominations for Citizen of Year, and Small and Large Businesses of Year. Forms are available for Trustees wishing to make nominations through Dr. Sanchez.
- The MLK Breakfast was canceled due to inclement weather and will not be rescheduled. In lieu of the breakfast, an event will be planned during Black History month.
- Trustees were reminded a Special Meeting will be held on Monday, January 29, 2018 at 12 noon in the President's Dining Room. A Closed Session to discuss personnel matters will be conducted. Final interviews for District President will be held the following Tuesday, Wednesday and Thursday (January 30, 31 and February 1). A detailed schedule was provided.
- District President Spring Forums for faculty and staff are being planned for the week of February 12-16, 2018. Updates on the budget and other college matters will be shared.
- The cost for repairing the gas leaks was \$74,000 and was "well worth it."
- Dr. Sanchez concluded his report by inviting Roark Montgomery to share exciting news about the Cheerleading Program.

Mr. Montgomery stated two producers from Los Angeles interested in cheerleading were referred to Navarro College's program. They will be arriving on campus the last of February and will be filming for a better part of a year. Mr. Montgomery stated the final product will be shown on NetFlix and will be great exposure for the both the College and the Cheerleading Program.

Announcement

Mr. Huffman announced the next regular meeting of the Board of Trustees will be held on February 22, 2018 in the Lone Star Room. He again thanked everyone for coming and for their expressed interest in Navarro College before calling for a motion to convene into Closed Session.

Closed Session and Adjournment

At 8:53 p.m., Mr. Judson moved to convene into Closed Session to discuss personnel matters according to Government Code 551.074. The motion was seconded by Ms. Holt and the decision was unanimous.

At 9:55 p.m., Mr. Judson made a motion to reconvene into Open Session and adjourn the meeting. Mr. Seely seconded the motion and the decision was unanimous. No action, decision, or vote was taken during or after the Closed Session.

Respectfully submitted,

A handwritten signature in black ink, reading "Richard L. Aldama" with a long, sweeping flourish extending to the right.

Richard L. Aldama, Secretary-Treasurer
NAVARRO COLLEGE BOARD OF TRUSTEES