



NAVARRO COLLEGE

CORSICANA CAMPUS  
3200 W. 7th. Avenue  
Corsicana, TX 75110  
(800) 628-2776

MEXIA CAMPUS  
901 N. MLK Jr. Blvd  
Mexia, TX 76667  
(254) 582-3848

MIDLOTHIAN CAMPUS  
899 Mount Zion Road  
Midlothian, TX 76065  
(972) 775-7200

WAXAHACHIE CAMPUS  
1900 John Arden Dr  
Waxahachie, TX 76165  
(972) 937-7812

Dear Prospective Student,

Thank you for your interest in Navarro College! We are so happy you are considering us as your “college of choice.” Navarro College will offer you a unique environment where you can live and learn with people from all walks of life. You will have the opportunity to fulfill your educational goals as you make new friends on one of our culturally diverse campuses.

You should have completed **STEP 1** in the application process – located on our website: <https://www.navarrocollege.edu/admissions/international/>. (Step 1: Apply to Navarro College)

**STEP 2:** Please complete the following enclosed documents.  
*Note that all of the requirements mentioned below must be met prior to the I-20 being issued, as there are no exceptions.*

1. Financial Statement Form (**Signature of Sponsor must be notarized**)
2. Original Bank Statement certified by a bank official showing support at the level of **\$15,021 USD** or more for at least three months duration. **MUST BE OFFICIAL**. Tuition is approximately \$2,500 per semester for 15 credit hours.
3. Official High School, GED, or College Transcripts.
4. TOEFL Score of: Paper-based of **500** or more, Computer-based of **173** or more, Internet-based of **61** or more or TOEFL waiver (see TOEFL waiver section in packet). We also accept a **5.5** or higher on the IELTS exam.
5. Medical Certifications
  - a. Navarro College Health Statement, along with a doctor’s note of written proof of a negative Tuberculosis/Mantoux/Clear Chest X-ray.
  - b. Navarro College Bacterial Meningitis Vaccination Form
6. Acceptance Package Form
7. Statement of Understanding
8. A copy of the front page of your passport biography and all previous U.S. Visas granted to student.
9. Transfer Clearance Form (only if you are a transfer student from another American college)

**STEP 3:** After you have completed the enclosed documents, please email the application packet and all required documents to the email address below. Once we review your documents and approve them, you will go to **STEP 4** of the application process.

**\*APPLICATION DEADLINES\***

Fall Semester ..... **July 15**  
Spring Semester ..... **November 15**  
Summer Semester ... **April 15**

**Please submit all materials directly to:**  
Navarro College  
International Programs Office  
[NC.International@NavarroCollege.edu](mailto:NC.International@NavarroCollege.edu)

If you have any questions, please contact the International Office at:  
[NC.International@NavarroCollege.edu](mailto:NC.International@NavarroCollege.edu).

We look forward to your arrival at Navarro College!

Very Truly Yours,

Elizabeth A. Pillans, J.D.  
Director of International Programs

# NAVARRO COLLEGE FINANCIAL STATEMENT FORM

Navarro College **requires** all international student applicants to verify financial support. International students must have **adequate financial resources** to provide for educational and living expenses. Proper **completion** of this form is required before a Form I-20 can be issued. *Should you have this form notarized by a notary public, you will not be required to also provide an Affidavit of Support.*

1. Applicant Name: \_\_\_\_\_  
Family (Last Name) Given Name(s)

2. Applicant Date of Birth: \_\_\_\_\_  
(Month / Day / Year)

## **SPONSOR INFORMATION (TO BE FILLED OUT BY SPONSOR)**

I, \_\_\_\_\_, make oath and state as follows:

- a. I am the \_\_\_\_\_ of Mr./Mrs./Ms. \_\_\_\_\_ who has applied for admission at Navarro College.  
(Relationship) (Name of Student)
- b. I will meet all educational, living, and miscellaneous expenses of the said applicant.
- c. I am currently employed by \_\_\_\_\_, and my annual income of equivalent to U.S. \$ \_\_\_\_\_.  
(Name of Company)
- d. I have attached an **ORIGINAL** bank statement or a bank letter (not more than three months old) reflecting a minimum CURRENT BALANCE of **\$15,021 U.S. dollars**. (Please see general information regarding additional funds required for any dependents).
- e. Please note that Navarro College offers degree programs that take a minimum of two years to complete. Please plan to provide adequate funding for at least two years of enrollment.

## **OATH OR AFFIRMATION OF SPONSOR**

I affirm that the above statements are true and correct.

Sponsor's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email address: \_\_\_\_\_

## **ACKNOWLEDGMENT (BY NOTARY PUBLIC)**

State of \_\_\_\_\_,

County of \_\_\_\_\_ {OR} Country: \_\_\_\_\_

Sworn to (or affirmed) and subscribed to me on this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_\_, by \_\_\_\_\_.  
(Day) (Month) (Year) (Sponsor)

\_\_\_\_\_  
Notary Public

{Place Stamp Here}

# NAVARRO COLLEGE TOEFL WAIVER FOR INTERNATIONAL STUDENTS

The following categories have been developed for International student TOEFL exemptions.

## International Applicants OUTSIDE the United States

1. Students who have the General Cambridge Exam GCE certificate at the Ordinary "O" level or Advanced "A" level with a passing grade in English Language or English Literature will be given a TOEFL waiver. These examinations are graded either in Oxford or Cambridge, England annually. Students who show documentary proof will be immediately granted a TOEFL waiver at Navarro College.
2. Citizens of countries who are members of the British Commonwealth are not required to take the TOEFL exam. These are countries that were formally British colonies, where English is commonly used. (See below for the list of Commonwealth countries).

ANTIGUA & BABUDA	AUSTRALIA	BAHAMAS
BANGLADESH	BARBARDO	BELIZE
BOTSWANA	BRUNEI	CAMEROON
CANADA	CYPRUS	DOMINICA
GAMBIA	GHANA	GRENADA
GUYANA	INDIA	JAMAICA
KENYA	KIRIBATI	LESOTHO
MALAWI	MALAYSIA	MALDIVES
MALTA	MAURITIUS	MOZAMBIQUE
NAMIBIA	NAURU	NEW ZEALAND
NIGERIA	PAKISTAN	PAPUA NEW GUINEA
RWANDA	ST. KITTS & NEVIS	ST. LUCIA
ST. VINCENT & GRENADINES	SAMOA	SEYCHELLES
SIERRA LEONE	SINGAPORE	SOLOMON ISLANDS
SOUTH AFRICA	SRI LANKA	SWAZILAND
TANZANIA	TONGA	TRINIDAD & TOBAGO
TUVALU	UGANDA	UNITED KINGDOM
VANUATU	ZAMBIA	

## International Applicants WITHIN the United States

There are other TOEFL waiver considerations for International students already present in the United States. Apart from the two categories described, consideration for a TOEFL waiver will be given to students who meet one of the following requirements:

1. **Graduates from a High School in the United States.** International students who have graduated from a High School in the United States will be granted a TOEFL waiver, as they should be proficient in the English language prior to graduating.
2. **Students who have attended an Intensive English Program at a recognized institution of higher learning and have acquired the adequate level required for attending college level classes.** Proof of Intensive English Program completion or written proof of adequate level completion is required from the language school.
3. **Students who have passed ENGLISH 1301 or its equivalent.** Students who show documentary proof will be immediately granted a TOEFL waiver at Navarro College.

If a student does not meet the minimum requirement for English Language Proficiency, he/she **may apply** to the Navarro College English Language Institute to complete their English studies and then upon completion may begin NC college level courses.

# NAVARRO COLLEGE INTERNATIONAL STUDENT TUBERCULOSIS STATEMENT

This form must be fully completed by a currently licensed medical doctor or health practitioner and must accompany an official medical report from the same physician's office. This form and the official medical report must be validated with an official stamp or seal from the physician's office.

Applicant Name: \_\_\_\_\_

Applicant Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Date of TB Skin Test: \_\_\_\_\_

Result of TB Skin Test (Please circle):     **POSITIVE**     **NEGATIVE**

**To Physician:** Please comment on general physical condition of the applicant. Explain any condition that may affect travel or living in the United States.

If TB test is positive, please explain the results of the follow-ups, chest X-ray, patient's condition, and treatment.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(NAME OF PHYSICIAN)

\_\_\_\_\_  
(SIGNATURE OF PHYSICIAN) (DATE)

OFFICIAL SEAL OR STAMP HERE

# NAVARRO COLLEGE BACTERIAL MENINGITIS VACCINATION FORM

## For F-1 International Students

Print Name: \_\_\_\_\_ NC ID# or SS#: \_\_\_\_\_ DOB: \_\_\_\_\_

### SB 1107 Bacterial Meningitis Vaccination

In compliance with the Texas Legislature's Senate Bill 1107, all entering students of an institution of higher education, including transferring students from other institutions, will show evidence of being immunized against bacterial meningitis. Students must provide written documentation of having received the bacterial meningitis vaccination.

Evidence of the student having received the vaccination from an appropriate licensed health practitioner must be received by the Director of Admissions/Registrar. The student will not be guaranteed admission to Navarro College if this document is not on file. This information shall be maintained in accordance with Family Education Rights and Privacy Act Regulations, and with the Health Insurance Portability Act.

Please provide evidence of vaccination by one of the following methods:

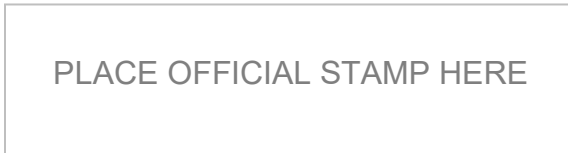
I have received the meningitis vaccine as follows (please check):

\_\_\_\_\_ (a) Date Bacterial Meningitis Vaccine administered \_\_\_\_/\_\_\_\_/\_\_\_\_\_

Signature of health care provider: \_\_\_\_\_

Date: \_\_\_\_\_

Office stamp of the physician or his/her designee, or public health personnel:



\_\_\_\_\_ (b) An OFFICIAL immunization record generated from a state or local health authority (attach record)

\_\_\_\_\_ (c) An OFFICIAL record received from school officials, including a record from another state (attach record)

An entering student who has been admitted to an institution of higher education, must show evidence of an initial bacterial meningitis vaccine or booster dose during the five-year period preceding and at least 10 days prior to the first day of the first semester in which the student initially enrolls.

### EXCEPTIONS F-1 International Students

A student is not required to submit evidence of receiving the vaccination against bacterial meningitis, or evidence of receiving a booster dose if the student is 22 years of age or older.

A student, or a parent/guardian of a student, is not required to submit evidence of receiving the vaccination against bacterial meningitis if, one of the following circumstances are applicable. Please check if applicable.

\_\_\_\_\_ (1) An affidavit or a certificate signed by a physician who is duly registered and licensed to practice medicine in the United States, in which it is stated that, in the physician's opinion, the vaccination required would be injurious to the health and well-being of the student; or

\_\_\_\_\_ (2) An affidavit signed by the student stating that the student declines the vaccination for bacterial meningitis for reasons of conscience, including a religious belief. A conscientious exemption form from the Texas Department of State Health Services must be used. <https://www.dshs.texas.gov/>

The exception noted in subsection (2) does not apply during a disaster or public health emergency, terrorist attack, hostile military or paramilitary action, or extraordinary law enforcement emergency declared by an appropriate official or authority from the Texas Department of State Health Services and is in effect for Navarro College.

# NAVARRO COLLEGE ACCEPTANCE PACKAGE FORM

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List the mailing address for delivery of acceptance package & I-20.

The applicant must submit an \$80 payment for international shipping if the student requests that Navarro College ship the acceptance package to a foreign address. The student will receive a tracking number via email once it is shipped. This payment must accompany the application package.

**NOTE: Any changes to this address must be in writing one month prior to application deadline.**

Please choose one of the following options.

- I choose to have my I-20 acceptance package mailed internationally and an \$80 USD money order or check, (payable to Navarro College) for express shipping (UPS) is included with form.
- I choose to have my I-20 acceptance package mailed to a third party in the United States via regular post.

Applicant Name: \_\_\_\_\_

Applicant Date of Birth: \_\_\_\_\_

C/O: \_\_\_\_\_

Address: \_\_\_\_\_

**NO P.O. BOX ADDRESSES ALLOWED FOR INTERNATIONAL SHIPPING**

City: \_\_\_\_\_ Province/State: \_\_\_\_\_

Complete Telephone Number (with country code): \_\_\_\_\_

Email: \_\_\_\_\_

# NAVARRO COLLEGE STATEMENT OF UNDERSTANDING

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Please read the following statements carefully. You must agree to each statement before being considered for admission into Navarro College.

## I understand that:

1. I am responsible for securing my housing. I have a choice to live on-campus or off-campus. Navarro College does offer on-campus housing on the Corsicana campus. It costs approximately \$2,500 per semester. Completion of the housing application and a \$240 housing deposit is required before an I-20 can be issued. Visit [Residence Life/Housing](#) for more information.
2. I must provide my own insurance coverage while enrolled in Navarro College. Navarro College does not require nor provide insurance.
3. I have read and understand all admission procedures. I understand that all documents and materials relating to my admission should be posted to the Navarro College Office of International Student Services. I also understand all required documentation relating to my admission must be either the original or a certified true copy of the original.
4. My original application and materials are valid for only one year.
5. If my complete application arrives after the final application deadline of the intended semester, my admission will be considered for the following semester.
6. If I am successful in gaining admission and a VISA, I must be at Navarro College on or before the date specified on the I-20, but no earlier than 30 days. If I cannot arrive on time, I must request that my application be considered for the following semester.
7. When I enroll at Navarro College to attend the Waxahachie or Midlothian campuses, I agree to take and complete a minimum of 12 credit hours the first semester of enrollment and subsequent fall and spring semesters until my studies are complete. Nine of my twelve hours each semester must be face-to-face and offered on one of the four Navarro College campuses. Only one internet course will be counted toward my full-time requirement. (It is recommended that I enroll in at least 15 credit hours each fall and spring semester). I acknowledge it is my responsibility to meet with an advisor each term to ensure that my courses are in compliance with these standards.
8. After registering for classes, I agree to make payment by the designated deadline for that semester. Also, I agree to fulfill all financial obligations for EVERY semester in which I may enroll at Navarro College.
9. I understand that F1 students are not authorized to work off-campus and my immigration status may be terminated if I am found to be in violation of this federal immigration policy.

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Signature of Applicant

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Date

# NAVARRO COLLEGE SCHOOL TRANSFER CERTIFICATION FORM

U.S. Citizenship and Immigration Services require that F1 students establish communication with both the transfer-in school and transfer-out school. Students must initiate and complete the transfer certification form before they change schools.

## SECTION I

To be completed by student

Name: \_\_\_\_\_  
Family (Last Name) Given Name(s)

Date of Birth: \_\_\_\_\_  
(Month / Day / Year)

Current U.S. Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_

Transfer for the \_\_\_\_\_ semester, 20 \_\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\*\*\*\*\*

## SECTION II

To be completed by International Student Advisor at your current or the most recently attended institution.

Navarro College Sevis ID – DAL214F00035000

### Enrollment Date

From: \_\_\_\_\_ to \_\_\_\_\_

**Please complete this form and return to:**

Navarro College  
Office of International Student Services  
3200 West 7<sup>th</sup> Avenue  
Corsicana, TX 75110

Please check all appropriate statement(s):

- The student is in status and eligible for re-enrollment.
- The student is out of status and a reinstatement was filed on \_\_\_\_\_ . Please enclose a copy of Form I-539.  
(Date)
- The student is out of status and must apply for reinstatement.

SEVIS Release Date: \_\_\_\_\_ SEVIS # \_\_\_\_\_

I-94 #: \_\_\_\_\_

Name of Institution: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name & Title of DSO \_\_\_\_\_

\_\_\_\_\_  
Signature of DSO

\_\_\_\_\_  
Date