DECLARATION OF LICENSING COURSE ENROLLMENT ELIGIBILITY

Texas Commission on Law Enforcement (TCOLE) Rule 217.1 requires a training provider to have on file (on or before the first day of the licensing course) documented proof that the student meets all eligibility requirements for licensure. Training providers conducting licensing courses for either their own personnel or independent students (not hired by an agency) must have all required documents on file and readily available for review. Training providers conducting licensing courses for personnel from other Law Enforcement agencies may, with the advice and consent of their Advisory Board, either maintain copies of the required documents from the employing agency **or** use this declaration document as proof of compliance with Rule 217.1.

TRAINING ACADEMY: Navarro College Police Academy ACADEMY #: LE-511339

EMPLOYING/APPOINTING AGENCY: _____

TRAINEE's NAME: _____ PID #: _____

The above-named person (check one): ☐ *is currently hired* as a police cadet; ☐ *is currently hired* as a jailer cadet; ☐ *is currently hired* as a telecommunicator or jailer, and 1) has a temporary license, or 2) does not have a temporary license solely due to Occupations Code 1701.310(b) ☐ *is currently licensed and hired* by this agency as a peace officer, telecommunicator or jailer and seeking an additional licensed position within this agency. Furthermore, our agency already has on file documented proof that the above-mentioned individual meets all the minimum eligibility requirements for the license being sought (must attach completed TCOLE Law Enforcement Agency Checklist).

HIRING AGENCY ADMINISTRATOR SIGNATURE SECTION (Must be completed and signed by the agency head or designee.)

As head of the agency, or his/her designated representative, I am endorsing this *official government record* which certifies, subject to civil and criminal penalties, it has been completely filled out with true and correct information. I also attest that the applicant has met all the requirements for enrollment and licensure as required by Commission Rule 217.1 without exception. Our agency shall provide copies of all required eligibility documents to the enrolling academy or TCOLE representatives upon request.

_____ _____ _____

Printed Chief Administrator's (or designee) Name & Title | Signature of Administrator (or designee) | Date

State of Texas
County of _____ Sworn and subscribed before me, this the ____ day of _____, 20_____

Notary public in and for the State of Texas.
My commission expires ____/_____/_____ _____ _____

Notary Public's Signature | Notary stamp/seal

APPLICANT SIGNATURE SECTION (This section must be completed and signed by the trainee.)

As the trainee, I am endorsing this official government record to certify, subject to civil and criminal penalties, that all its contents are true and correct. I also confirm that I currently meet all the requirements for enrollment as required by Commission Rule 217.1 without exception.

_____ _____ _____

Printed Applicant's Name | Signature of Applicant | Date

State of Texas
County of _____ Sworn and subscribed before me, this the ____ day of _____, 20_____

Notary public in and for State of Texas.
My commission expires ____/_____/_____ _____ _____

Notary Public's Signature | Notary stamp/seal