



NAVARRO COLLEGE BOARD OF TRUSTEES
JANUARY 26, 2023 MEETING
MINUTES

On January 26, 2023, the governing body of Navarro College gathered in the Bulldog Board Room located in Walker Dining Hall on the Corsicana Campus to conduct the regular monthly meeting. Trustees in attendance included: Chairman Phil Judson, Vice Chairman Billy Todd McGraw, Secretary-Treasurer Richard Aldama, Trustee A. L. "Buster" Atkeisson, Trustee Faith Boyd, Trustee Kim Wyatt, and Trustee Loran Seely.

Others in attendance included:

Dr. Kevin G. Fegan	District President
Ms. Marcy Ballew	Vice President of Operations
Ms. Sina Ruiz	Vice President of Student Success
Ms. Teresa Thomas	Vice President, Finance
Dr. Jeanetta Johnson	Vice President of Academic Affairs
Mr. Richey Cutrer	Executive Director Navarro College Foundation
Dr. Tara Peters	Executive Director of Workforce, Career and Technical Education
Dr. Richard Phillips	Dean of Academics and Safety Planning
Ms. Stacie Sipes	Director of Marketing
Mr. Guy Featherston	Dean, Waxahachie Campus, and Health Professions
Ms. Karen Simons	Executive Assistant to the District President
Mr. Ron Capehart	Linebarger

Additional staff and guests were also present.

Call to Order

Following dinner in the President's Dining Room, the governing body relocated to the Bulldog Board Room to conduct their regular monthly meeting. Chairman Judson called the meeting to order at 7:03 p.m. and asked Trustee Aldama to begin with a prayer.

Board Announcements

Chairman Judson announced Closed Session following the President's Report to discuss Legal Matters.

Open Forum Time

Ron Capehart of Linebarger appeared before the Board to present Navarro College with \$11,000 in excess proceeds for the General Fund.

Consent Calendar

- a. Minutes – December 15, 2022 Meeting

Chairman Judson asked for a motion to approve the Consent Calendar.

Trustee Boyd made motion to approve the Consent Calendar and Trustee Atkeisson second the motion. All in favor.

Board Recognition

Coach Landers announced recognition of student athletes for the fall semester that had GPA 's over 3.0 and 381 varsity student athletes and the GPA average for the entire program is 2.99. The students had over 2,500 hours of community service in the fall semester. Tonight, we will recognize student athletes from football, soccer, volleyball, Esports and Cheer.

Chairman Judson and President Fegan announced recognitions and presented certificates to students in Theatre for their work in Home Free, Dr. Shellie O'Neil for her original production on Home Free and partnership with the Corsicana Meetinghouse Revival Project. The project is refurbishing a church into an Arts Center for the children in our area. Dr. Fegan was so kind for allowing us to designate any donations from the performances to the Meetinghouse Revival Project and we raised \$1,271.55.

Recognition to Dr. Richard Phillips for his recent training in ALICE with faculty and staff. This most recent training has received positive feedback and comments from faculty and staff.

In relation to training, on our first day we returned from break we had an opportunity in our Albritton Building with a carbon monoxide leak. Had it not been for very quick thinking from 2 our colleagues it could have gone in a lot different direction than it did. We cannot thank you enough Chief Baily and Marcy Ballew. Chairman Judson thanked Marcy and her team for being aware and taking action.

Enrollment

VP Sina Ruiz presented the update for Spring 2023 with a total of 56,084 semester credit hours which is a decrease overall of 3% from this time last year.

For our Student Success Initiatives since fall, one thing that we have been focusing on is that we are learning that our housing students is our highest at risk population. A large percentage of them are having an academic or economically disadvantage need. We really want to work with this population and see how they can become successful especially with our E2. What we started in the fall in our housing area is that if you were part of the E2 that you had to be part of the living, learning, and launching community and be engaged.

This spring we started an academic standard appeal process. We have a standard in our housing that our students must have higher than a 2.0 GPA but this semester we wanted to focus on getting them on a plan if they were on academic probation and see if we can save them on this spring semester. There were 162 housing residents that had below a 2.0 GPA. Thru the appeal process we had 45 that did not appeal with us, but we had 87 that did appeal and go thru the process. The appeal process means they must work with Dr. Moody and develop a student success plan.

In the Fall we exceeded our goal and started offering more single rooms and generated over \$29,000 more than our revenue goal. The goal for Spring 2023 housing is 523 and the actual count is 474 as of January 26, 2023 which is a loss of \$107,918 in revenue.

VP Sina Ruiz announced a new dining services work program that is being offered to students to help with outstanding balances of room and board charges.

Finance and Operations

VP Teresa Thomas presented the December 2022 Financial Statement.

Budget amendments for December totaled \$475,319. As of December 2022, the Source of Funds received were 65.29% of the student income budgeted for 2022-2023, 25.91% of local appropriations and 42.63% of total sources of funds. In Auxiliary we received 51.62 percent of our revenue.

Total year to date expenses for Education and General Fund are lower than December 2021 by \$3,439,749. Federal, State and Local grants were \$6,138,477 lower in December 2022 from December 2021 as result of all the HEERF funds being almost completed, and other expenditures increased in total from the same time last year by \$2,698,698 which includes appropriations/transfers, ERP system, plant and maintenance projects, increased insurance costs and Auxiliary costs (renovations to deli, housing). Also, in September 2022 \$1.4 million was allocated from fund balance to pay for police cars and technology.

Trustee Seely made motion to approve the December 2022 Financial Statement and Trustee Wyatt second the motion. All in favor.

Update on Personnel Actions

VP Marcy Ballew presented update on personal actions and relocation of departments.

The following appointments were made during the period from December 15, 2022 to January 26, 2023:

- Frank McClellan – Assistant Professor – Licensed Vocational Nursing
- Deanna Feemster – Career & Technical Advisor – Carl Perkins Student Success Center
- Caleb Steveson – Application Support Specialist
- Lena Madison O’Pry – Application Support Specialist
- Alonzo Hernandez – IT/AV Specialist
- Paula Taylor – College & Career Success Coach
- Allison McKinney – Administrative Assistant -WCTE

The following exits were announced during the period from December 15, 2022 to January 26, 2023:

Resignations:

- Martin Garay – Campus Police Officer
- Kevin Hanke – Coordinator of Career & Leadership Development
- Jaclyn Bailes – Assistant Director of TRIO Student Support Services
- Emily McMillan – Disability Services Specialist
- Willis White – Assistant Coach
- Haley Sandifer – Staff Instructor
- Rebecca Villa – Instructional Support Specialist

Retirements:

- Bruce Brazell – Director – Planetarium

District President’s Report

President Fegan announced upcoming events, Dancing for our Stars, Corsicana Chamber of Awards Banquet, Board of Trustees Dinner, Corsicana 175th Anniversary and Opening of Texas Invitational Art. I would like to thank Chairman Judson, Trustee Wyatt, Deans, and Roli for being in Austin for Community College Day. It was a great turnout and we visited several of the Elected Officials offices.

Chairman Judson made a comment that Dean Featherston brought 3 nursing students to tell their story on why they were in Navarro College Nursing Program, and it was so impressive and made an impact.

Announcement and Adjournment

Chairman Judson announced the next Board of Trustees Meeting will be held on February 23, 2023 at 7 p.m. on the Mexia Campus.

Chairman Judson asked for motion to convene into closed session

Trustee Atkeisson made motion at 8:02 p.m. and second by Trustee Boyd.

Chairman Judson asked for motion to reconvene into open session.

Trustee Seely made motion at 8:45 p.m. and second by Trustee Wyatt.

Chairman Judson asked for motion to adjourn meeting.

Trustee Seely made motion at 8:45 p.m. and second by Trustee Wyatt.

Respectfully submitted,



Richard L. Aldama, Secretary-Treasurer
Navarro College Board of Trustees