



NAVARRO COLLEGE BOARD OF TRUSTEES

February 22, 2024

Meeting Minutes

On February 22, 2024, the governing body of Navarro College gathered at Navarro College - Mexia located at 901 N. MLK Jr. Hwy., Mexia, Texas 76667 to conduct the regular monthly meeting. Trustees in attendance included: Chairman Phil Judson, Vice Chairman Billy Todd McGraw, Secretary-Treasurer Richard Aldama, Trustee A. L. "Buster" Atkeisson, Trustee Faith Boyd, Trustee Kim Wyatt, and Trustee Loran Seely.

Others in attendance included:

Dr. Kevin G. Fegan	District President
Ms. Teresa Thomas	Vice President of Finance
Dr. Jeanetta Johnson	Vice President of Academic Affairs
Ms. Marcy Ballew	Vice President of Operations
Ms. Sina Ruiz	Vice President of Student Success
Mr. Guy Featherston	Executive Dean, Waxahachie Campus, and Health Professions
Dr. Richard Phillips	Executive Dean of Academics Studies
Mr. Richey Cutrer	Executive Director Navarro College Foundation
Ms. Susan Womack	Director of Institutional Research
Ms. Stacie Sipes	Executive Director of Marketing
Barry Sullivan	Director of IT
Mr. Hank Bailey	Police Chief
Ms. Christina Mims	Asst. Dean of Mexia Campus
Mr. Dick Flatt	Community Member & Navarro College Supporter

Other staff and guests were also present.

Call to Order

Chairman Phil Judson called the meeting to order at 7:05 p.m. and Trustee A.L. Atkeisson began the meeting with prayer.

Board Announcements

No announcements

Open Forum Time

None

Consent Calendar

Minutes – January 25, 2024

Update Board Policies – Navarro College Board Policy & Administrative Procedures – EA, EF, EFA, EFD, EG, EJ

Trustee Loran Seely made motion to approve the Consent Calendar and second by Trustee A.L. Atkeisson All in favor / none opposed.

Update on Enrollment

Vice President Sina Ruiz presented the enrollment update.

Summer I 2024 Enrollment was up by 763 semester credit hours compared to this time last year. Summer I enrollment includes Spring 2nd 8-weeks, May Mini, Summer 12-week, and Summer I 6-week.

The percent of goals achieved for Summer I as of February 19, 2024, were 30% headcount, 23% contact hours, and 25% semester credit hours.

Finance and Operations

Vice President Teresa Thomas presented the January 2024 Financial Statement

Budget amendments for January 2024 totaled \$535,507. Included in the amendments were \$250,000 for TRUE Grant, \$4,845 for Media Equipment, \$20,000 were to add funds for the insurance reimbursements for roofs, \$248,532 were for HVAC for Gibson Hall, and \$12,130 were for Esports computer monitors

As of January, we have received 76.70% of Academic Student Income, 44.12% of Continuing Education Student Income, 43.05% of Local Appropriations, 48.14% of State Appropriations, and 58.47% of General Operating and Grant Budgets. The Auxiliary fund earned 51.05% of the revised budget.

The year to dates expenses for the Education and General Fund are less than January 2023 by \$890,348, State, Federal and Local Grants were \$202,207 lower in January 2024 from January 2023 as result of the HEERF funds being almost completed. Other expenditures decrease in total from the same time last year by \$688,241 because of allocation of staff benefits, ERS payments and lost revenue projects that took place in 2023 that are not in expenditures in 2024.

Total Educational & General resource allocations before HEERF Federal Grants decreased by \$646,682 and the auxiliary net income from this same time in January 2023, decreased \$962,371 (FAST Funding has not been received).

Total net income increased from January 2023 for General Operating and Auxiliary before HEERF Federal Grant dollars is \$2,517,737.

The comparison of cash to cash with Federal HEERF Dollars, revenue is higher by \$2,759,175 from this time last year. Expenses with HEERF funds decreased by \$890,348 from the same time last year, with \$249,252 being federal grants. Other expenditures without any grants decreased by \$688,241. The net income with HEERF dollars for the Education and General Fund increased \$3,649,523 and Auxiliary funds decreased by \$962,371.

As of January, we still have \$19,759,886 of revenue to collect in Education and General and \$5,021,044 of Auxiliary income to collect. Grant funds will be collected when they are drawn down and state funds will get collected as we are paid by the state. Resource allocations for the general fund show that we have not spent \$28,553,335 of the revised budget in General Operating, and \$5,021,636 of Auxiliary budget. The net difference of income to expenses from E & G and Auxiliary budget is \$8,794,041 ahead of budget as of January 2024.

Trustee Kim Wyatt made motion to approve the January 2024 Financial Statements and second by Trustee Richard Aldama. All in favor / none opposed

Update on Navarro College – Mexia

Dean Christina Mims presented the update on Navarro College – Mexia

Enrollment for Spring 2023 consisted of 98 students on campus, 234 dual credit students and Fall 2023 consisted of 146 students on campus, and 279 dual credit students.

Navarro College – Mexia is excited to offer new courses in Certified Nurse Aide, Certified Clinical Medical Assistant, Phlebotomy and virtual / livestream for Speech, Philosophy and Art.

Events that Navarro College – Mexia coordinated included the Fall Festival, Operation Bulldogs Serve (Packs of Kindness), Veteran’s Program, Career Launch Academy, and Legacy – A New Voice.

Navarro College – Mexia has the following upcoming events scheduled:

Business/Industry Roundtable on March 26
Kids College in June
Welding Trailer on-site this Summer
New Student Orientation in August

Update on Personnel Actions

Vice President Marcy Ballew presented the personnel updates.

The following appointments were made during the period from January 26, 2024 to February 22, 2024:

- Atlee Walters – Contact Center Agent
- Lindsey Mosser – EMS Clinical Coordinator
- Heather Douglas – Financial Aid Success Coach
- Dylan Butler – Head Coach – Volleyball

The following exits were announced during the period from January 26, 2024 to February 22, 2024:

- Deanna Feemster – Career & Technical Advisor
- Leigh Holland – Enrollment Specialist/Recruiter
- Rachel Alfred – TRIO Ellis County Coordinator
- Cassandra Sanchez – Dual Credit Coordinator
- Troy Choina – IT/AV Specialist

District President’s Report

Dr. Fegan presented the Board with upcoming events and recommended to the Board that the June 20th Budget Workshop and Board Meeting be moved to June 27 because the Finance area has statewide TACBOA meetings that week. Dr. Fegan mentioned that the ACCT Annual Conference/Meeting will be October 23 – 26, 2024 in Seattle Washington and by attending it can assist us with our accreditation for SACSCOC.

Announcement and Adjournment

Chairman Judson thanked Christina Mims for hosting the Board Meeting in Mexia and commented on how well she works with the community.

Chairman Phil Judson announced the next Board Meeting will be held on March 28, 2024 at 7 p.m. at Navarro College – Midlothian.

Trustee A.L. Atkeisson made motion to adjourn meeting and second by Trustee Richard Aldama. Meeting adjourned at 7:50 p.m.

Respectfully submitted,


Richard L. Aldama, Secretary-Treasurer
Navarro College Board of Trustee