



**NAVARRO COLLEGE BOARD OF TRUSTEES MEETING  
APRIL 27, 2023  
Minutes**

On April 27, 2023 the governing body of Navarro College gathered in Building C Room 144 on the Waxahachie Campus located at 1900 John Arden Drive, Waxahachie, Texas on Thursday, April 27, 2023 at 7:00 p.m. to conduct their regular monthly meeting. Trustees in attendance included: Chairman Phil Judson, Vice-Chairman Billy Todd McGraw, Secretary-Treasurer Richard Aldama, Trustee A.L. "Buster" Atkeisson, Trustee Faith Boyd, Trustee Kim Wyatt, and Trustee Loran Seely.

Others in attendance included:

Dr. Kevin G. Fegan	District President
Ms. Marcy Ballew	Vice President of Operations
Ms. Sina Ruiz	Vice President of Student Success
Ms. Teresa Thomas	Vice President, Finance
Dr. Jeanetta Johnson	Vice President of Academic Affairs
Mr. Richey Cutrer	Executive Director Navarro College Foundation
Dr. Tara Peters	Executive Director of Workforce, Career and Technical Education
Dr. Richard Phillips	Dean of Academics and Safety Planning
Ms. Stacie Sipes	Director of Marketing
Mr. Guy Featherston	Dean, Waxahachie Campus, and Health Professions
Dr. Arteaga	Program Director - ADN
Terry Gibson	Former Dean of Waxahachie Campus
Dr. David Lewis	Professor of History Emeritus
Hank Bailey	Chief of Police
Ms. Karen Simons	Executive Assistant to the District President

Additional staff and guests were also present.

**Call to Order**

Chairman Judson called meeting to order at 7:00 p.m. and asked Trustee Seely for a prayer to begin the meeting.

**Board Announcements**

Chairman Judson asked if Trustees have any announcements they wish to make. No requests were made.

**Open Forum Time**

Chairman Judson asked if there are any requests to address the board. No requests were made.

**Consent Calendar**

- a. Minutes – March 21, 2023 Board of Trustees Enrollment Workshop
- b. Minutes – March 30, 2023 Board of Trustees Meeting
- c. Resolution of Support for Texas Commission on Community College Finance Recommendations

Chairman Judson asked for a motion to approve the Consent Calendar.

*Trustee Atkeisson made motion and Trustee Boyd second to approve the Consent Calendar. All in favor/none opposed.*

## **Board Recognitions**

The Board and Dr. Fegan recognized accomplishments of the following individuals.

- Nyabiay Bichiok – SkillsUSA State Gold Medalist in Nail Artistry. Chairman Judson and Dr. Fegan congratulated Nyabiay on receiving the medal.
- Professor Robyn Smith for her work and dedication with the Cosmetology Program.
- Jaramiah Chumley on SkillsUSA State Silver Medalist in Diesel Technology. Chairman Judson and Dr. Fegan congratulated Jaramiah Chumley on receiving the medal.
- Professor John Dawley for his work and dedication with the Diesel Technology Program.
- Pharyn Rogers was presented with the Bulldog Pride Award. Pharyn who is a 2022 ADN graduate was on vacation in Florida and while out eating at a restaurant she noticed someone outside of the restaurant that was hurt and bleeding and needed immediate attention. Pharyn went into action from her training and was able to stabilize the person until the ambulance arrived for transport to the hospital. Due to her quick actions, she saved the person's life.
- Dr. David Lewis, the longest serving Waxahachie Campus employee before retirement was awarded a crystal trophy and the Title of Professor of History Emeritus. Dr. Fegan spoke about Dr. Lewis unwavering commitment and passion to Navarro College throughout the years. Dr. Lewis thanked Dr. Fegan, Board Members, Faculty for the recognition and said that he taught over 35,000 students during his tenure with Navarro College before his retirement and misses the teaching but is enjoying his retirement. Dr. Lewis thanked his wife of 52 years, along with his family, friends for attending.

Chairman Judson and Dr. Fegan thanked all for attending.

## **Enrollment / Institutional Effectiveness**

### **Update on Enrollment**

Vice President Sina Ruiz presented the enrollment update.

For Spring 2023 (2<sup>nd</sup> 8-weeks) semester credit hours were up almost 6% from the same time in 2022. The May Mini semester credit hours were up 16% from the same time in 2022 and Summer I (1<sup>st</sup> 6-week) semester credit hours were up 15% from the same time in 2022. Summer I (12-week) semester credit hours were up almost 4% from the same time in 2022.

Summer II (2<sup>nd</sup> 6-week) semester credit hours were down by almost 25% from 2022.

The Fall 16-week semester credit hours were down by almost 12% compared to the same time as 2022 and Fall (1<sup>st</sup> 8-week) semester credit hours were down by 11% from the same time in 2022.

Pre-registration for Summer I 2023 was up 57 students, Summer II 2023 was down 33 students, and Fall 2023 was down 140 students compared to last year.

## **Finance and Operations**

The March Financial Statement will be addressed at Board of Trustees meeting on May 18, 2023 due to information still being updated in Oracle and the information not being accurate at this time.

Vice President Teresa Thomas presented to the Board the Navarro College Retirement Committee recommendation to approve Kristi Garcia to replace Debbie Pickett's open seat on the committee.

*Trustee Seely made motion and Trustee Aldama second to approve appointment of Kristi Garcia to the Navarro College Retirement Committee. All in favor/none opposed*

## **Instruction / Student Services / Athletics**

### **Update on Waxahachie Campus**

Dean Featherston welcomed the Board Members to the Campus and thanked them for attending the tour of the Welding Program Trailer prior to the dinner and meeting.

### Dean Featherston presented the following updates for the Waxahachie Campus:

Waxahachie Bulldogs Serve collected many food donations and delivered those donations to Waxahachie Care which is a non-profit organization that provides food and other assistance to local community neighbors in need.

The Fall Festival is Waxahachie Campus biggest event which is held on the campus parking lot grounds. Dean Featherston stated it was a big success with hundreds of kids attending the event and is working on and continuing to get community members involved with campus activities.

The PTK Honor Society Ceremony was held at the campus and 30 students were inducted.

Waxahachie Campus students had the opportunity to attend Community College Day at the Texas Capitol. The students were excited as it was their first time to visit the Capital.

The Campus had the opportunity to use the virtual simulation room for Beauville and it was a great success.

Waxahachie Fall Transfer Day & Spring Job Fair were held on the campus

The SGA is very active and were represented at both the regional and state meeting.

Waxahachie Campus has a program called Drop Everything and Read Day, and 15 students (read to students from kindergarten to fifth grade)

Michael Brdecka a former student on the Waxahachie Campus was recommended by Dr. Mercado for the summer research for undergraduates at Texas A&M Commerce and Michael was accepted for the 2021 session. He received his degree in Chemistry last year and is now in Graduate School for chemistry at Baylor University.

Dr. Fegan mentioned that he is fortunate to have worked with Waxahachie Campus previous Dean Terry Gibson and current Dean Guy Featherston. Both have done an outstanding job with community opportunities.

Chairman Judson thanked everyone for involving Navarro College in their communities, and by allowing the community to utilize campus facilities.

## **Human Resources**

Vice President Marcy Ballew presented an update on personnel. No action is required.

The following appointments were made during the period from March 30, 2023, to April 27, 2023:

- Terri Riggins – Registrar (4/3/2023)
- Gabrielle Marr – Program Specialist – Adult Education (4/12/2023)
- Amber Turton – Campus Coordinator Waxahachie (4/3/2023)
- Tielar Richards – Assistant Volleyball Coach (4/3/2023)
- Kimberly Marcheselli – Campus Coordinator Midlothian (4/1/2023)
- Megan Smith – Executive Administrative Assistant Finance (4/10/2023)
- Hannah Basden – Coordinator of Student Activities (4/17/2023)
- David Craine – Dining Services Associate (4/18/2023)

- Carol Boone – Campus Coordinator Mexia (5/1/2023)
- Whitney Autrey – Special Events Coordinator – (4/21/2023)
- Brandi Garcia – Administrative Assistant – Student Development (5/1/2023)

The following exits were announced during the period from March 30, 2023, to April 27, 2023:

Resignations:

- Jordan Carrillo – Athletic Training Assistant (4/14/2023)
- Talina Williamson – Assistant Professor Licensed Vocational Nursing (4/23/2023)
- Kezia Drake – Licensed Professional Counselor (6/16/2023)

Retirements:

- Sheri Bayes – Administrative Assistant Student Development (4/30/2023)
- Don Capone – Professor – Oil & Gas Technology (6/30/2023)

There were no terminations, non-renewals, or transfers during the period from March 30, 2023, to April 27, 2023.

**District President's Report**

Dr. Fegan shared upcoming events.

**Next Meeting Announcement**

Chairman Judson announced the next Board of Trustees meeting will be on May 18th on the Corsicana Campus in the Bulldog Board Room.

**Adjournment**

Chairman Judson asked for a motion to adjourn the meeting. Trustee Atkeisson made motion and Trustee Aldama second to adjourn meeting. The meeting was adjourned at 8 pm.



Richard L. Aldama, Secretary-Treasurer  
Navarro College Board of Trustees