



**NAVARRO COLLEGE BOARD OF TRUSTEES
APRIL 29, 2021 MEETING
MINUTES**

On Thursday, April 29, 2021, the Navarro College Board of Trustees gathered on the Waxahachie Campus located at 1900 John Arden Drive, Waxahachie, Texas to conduct their regular monthly meeting. Trustees in attendance included: Chairman Phil Judson, Vice Chairman Billy Todd McGraw, Secretary-Treasurer Richard Aldama, Trustee A. L. "Buster" Atkeisson, Trustee Faith Holt, Trustee Loran Seely and Trustee Kim C. Wyatt. Others in attendance included:

Dr. Kevin G. Fegan	District President
Ms. Teresa Thomas	Vice President, Finance and Administration
Ms. Marcy Ballew	Vice President, Human Resources
Dr. Carol Hanes	Vice President, Academic Affairs
Dr. Harold Housley	Vice President, Operations and Institutional Advancement
Ms. Stacie Sipes	Director of Marketing and Public
Ms. Susan Womack	Senior Research Analyst
Mr. Barry Sullivan	Director, Information Technology
Mr. Guy Featherston	Dean, Waxahachie Campus and Health Professions
Ms. Jeanette Underwood	Dean, Midlothian Campus and Dual Credit
Ms. Leslie Smith	Executive Assistant to the District President
Dr. Mark Stanfill	Mayor, City of Red Oak

Other staff and guests were also present.

Call to Order

Chairman Judson called the meeting to order at 7:00 p.m. and expressed the Board's delight to be in Waxahachie and Ellis County. He asked Trustee Atkeisson to begin the meeting with a prayer.

Board Announcements

Chairman Judson expressed appreciation for the fellowship with Ellis County dignitaries prior to the meeting including: Waxahachie Mayor David Hill and his wife, Waxahachie City Manager Michael Scott, Waxahachie Economic Development Director Warren Kettman, Waxahachie Baylor Scott & White President Will Turner, and Mayor of Red Oak, Dr. Mark Stanfill. He recognized Dr. Stanfill in the audience and assured him "Navarro College is here to help in any way."

Open Forum Time

There were no requests to address the Board.

Consent Calendar

- a. Minutes – March 25, 2021 Meeting
- b. Board Policy CEA - Signature Authority

Trustee Holt noted a spelling error in the Consent Calendar's background summary sheet ("Marcy" instead of "March") and made a motion to approve the Consent Calendar. Trustee Atkeisson seconded the motion and the decision was unanimous.

Update on Enrollment

Dr. Fegan presented the report on enrollment on behalf of Vice President Sina Ruiz. Summer I headcount enrollment is down -19% and Summer II down -24%. Fall 2021 enrollment is up almost 200% compared to the same time last year.

Dr. Fegan stated comparing enrollment to last year's is not an "apple to apple" comparison because of the shut-down caused by the pandemic. He also noted fall athletes are still playing sports at this time and have not yet registered. Examples of banner ads promoting summer and fall registration and face to face instruction were shared. Chairman Judson expressed appreciation for portraying the message Navarro College is "open for business."

Consider Action on 2021-2022 Tuition, Fees, Room and Board

Vice President Thomas stated during the Board of Trustees' Enrollment Workshop held April 22, 2021, information was presented on state average tuition, fees, and room and board rates compared to Navarro College's rates. It was recommended during the workshop the Board of Trustees consider not increasing tuition and fees and room and board rates for FY 2021-2022 with the exception pass-through rates be adjusted based on amounts it costs the college to offer specific courses.

Trustee Aldama made a motion to approve the recommendation to not increase FY 2021-2022 tuition, fees, room and board rates and the adjustment of pass-through fees as presented. Trustee McGraw seconded the motion and the decision was unanimous.

Consider Action on March 2021 Financial Statement

Vice President Thomas presented the March 2021 Financial Statement for approval. Budget amendments processed during the month of March 2021 included: \$100,000 increase in Texas Workforce Commission Interpreting Service State Grant, \$9,249,635 of additional CARES/HEERF/CRRSA funding; \$45,906 increase in Carl Perkins Grant; \$1,400 insurance reimbursements; \$1,234 LEOSE funding for Police Professional Development; and \$2,539 from Cosmetology shop sales. The increases totaled \$9,400,714 for a revised total budget of \$100,914,890 as of March 31, 2021.

In reviewing the Comparative Summary of Sources and Disbursements through March 31, 2021, expenses exceeded income resulting in a net loss of \$2,602,158. Vice President Thomas noted this decrease was due to a timing difference between spending funds and drawing down CARES ACT grant funds. When Federal Grants are removed, revenues exceeded expenditures.

Dr. Fegan shared for Dr. Stanfill's benefit that CARES Act stimulus dollars have to be spent first before funds can be received. Expenditures shown in the financial statement this month will be offset in next month's financial statement by the revenue received.

Chairman Judson inquired about the collection of property taxes and Vice President Thomas responded revenues from tax collections are up due to prior year delinquent taxes being collected. Dr. Fegan noted tax revenues were budgeted at 95%.

Trustee Seely moved to approve the March 2021 financial statement and Trustee Wyatt seconded the motion. The motion passed by a unanimous vote.

Dr. Fegan asked trustees for their input on how the stimulus dollars are being presented in financial reports and if they had any suggestions for a more effective way for them to be presented to make them as clear as possible. Chairman Judson suggested adding another line item for the stimulus dollars. Dr. Fegan stated he and Vice

President Thomas will work on creating a separate operating statement for the next meeting in addition to the official statements that are required.

Review Preliminary April 2021 Financial Statement

Vice President Thomas stated there was no preliminary activity to report for the April 2021 financial statement.

Trustee Wyatt asked Dr. Fegan about an article in the morning paper about additional federal education funds the state is receiving. He inquired if community colleges will receive any of these funds, and Dr. Fegan responded the state receives federal funds for ISDs that are dispersed through the state agency, TEA (Texas Education Agency), while higher education institutions receive their federal funding directly. He noted the state has allocated funds for upskilling and reskilling (GEARS) and there's potential Navarro College could receive more of these funds.

Update on Waxahachie Campus

Dean Featherston welcomed the Board and began his update on the Waxahachie Campus by commending the outstanding staff, faculty and students on the Waxahachie campus and stated they are highly trained, highly competent and dedicated.

During his presentation, Dean Featherston shared a breakout of the 705 campus students and 1,087 dual credit students served by the Waxahachie campus. He noted a significant portion of Waxahachie students are part-time students. He also noted a majority of on campus students are preparing for a career with 37% currently enrolled in nursing (RN/LVN); 9% in EMT and 5% in Cosmetology while 61% of dual credit students are enrolled in general studies as they prepare to transfer to a four-year university.

He shared photos and details of activities that took place on the Waxahachie campus, although many activities such as the Fall Festival and Beauville had to be canceled due to the pandemic. Dean Featherston concluded by stating the fundraiser, Brilliance, which could not be held the past two years because of the pandemic, will be held October 1, 2021 at the Waxahachie Civic Center. It will be a joint effort between both the Waxahachie and Midlothian campuses.

Chairman Judson thanked Dean Featherston and applauded him for all the work he does.

Update on Personnel Actions

Vice President Marcy Ballew presented an update on personnel activity. Vice President Ballew reported there were no new employees to introduce for the month of April. She stated offers of employment have been made to two former employees. Hannah Cope will return May 1st as a Financial Aid Success Coach and Whoa Dill will return August 1st as Head Baseball Coach.

Vice President Ballew continued stated the following employees exits have been announced including:

- Stacy Johnson – College & Career Success Coach
- Mark Dillman – Professor of Math retiring August 31
- Robin Donovan – Director of Workforce Development and Continuing Education
- Crystal Russell – Accountant/Procurement Officer
- Tara Manuere – Contact Center Agent
- Travis Smith – S.B.D.C. Business Advisor

Vice President Ballew concluded her report and was thanked by Chairman Judson.

District President's Report

Dr. Fegan began the District President's Report by taking a moment to thank Guy Featherston for the outstanding work he has done as Dean of the Waxahachie Campus as well as Dean of the Health Professions Program, which is located on all four campuses. Dr. Fegan stated Navarro College is very fortunate to have colleagues willing to take on multiple opportunities that are not always compatible. He noted Guy Featherston's roles take him in different directions at times and recognized him for his work throughout the five counties the college serves. He stated Dean Featherston has been outstanding and very effective in his roles.

Board Calendar of Events

Dr. Fegan reviewed highlights of upcoming events.

Legislative Update

Dr. Fegan reported House Bill 885 has received unanimous approval from House Higher Education Committee and has been referred to the Senate Higher Education Committee. It's anticipated the bill will be placed on the Senate Higher Education Committee's agenda next Wednesday. Dr. Fegan stated a link will be emailed to trustees if the hearing is live streamed.

Commencements

Texas A&M Commerce's commencement will be a rolling ceremony in the Cook Education Center. Each graduate will be brought in one at a time with their families, receive their diploma and have their picture taken. As the graduate and their family exits the building the next graduate and their family will be allowed in. There will be no stage party and Texas A&M Commerce's President Mark Rudin will not be present. Dr. Carol Hanes will represent Dr. Fegan if he is called to Austin to testify.

Trustees were asked to RSVP for the OTA Pinning Ceremony scheduled May 7 at 11:00 a.m. in the Cook Education Center and the A.D.N. Commencement and Pinning Ceremony in the Special Events Center on May 13 at 7:00 p.m.

An aerial view of the Corsicana National Bank and Trust Stadium, stage party layout and protocols that will be followed for the 2020 & 2021 Commencement Ceremony were shared by Dr. Fegan. Trustees will meet in the Bulldog Board Room at 5:30 pm. and will be transported to and from the stadium by Navarro College bus. In the event of inclement weather, an alternate plan has been developed and trustees will be notified with details.

Dr. Fegan stated registration for the annual ACCT Leadership Congress will open May 1st and asked trustees to indicate their plans to attend. He concluded his report.

Announcement and Adjournment

Chairman Judson thanked Dr. Fegan and announced the Board of Trustees will meet on May 27, 2021 at 7:00 p.m. on the Corsicana campus. He thanked the Waxahachie campus staff for their hospitality and concluded by stating Waxahachie is a great city and Navarro College is proud to be a part of it.

Trustee Atkeisson moved to adjourn the meeting. Trustee Aldama seconded the motion and the decision was unanimous and the meeting was adjourned at 7:57 p.m.

Respectfully submitted,



Richard L. Aldama, Secretary-Treasurer
Navarro College Board of Trustees