

**NAVARRO COLLEGE BOARD OF TRUSTEES  
JULY 30, 2020 MEETING  
MINUTES**

The Navarro College Board of Trustees met in the Cook Education Center on Thursday, July 30, 2020 to conduct their regular monthly meeting. Trustees in attendance included: Chairman Phil Judson, Vice-Chairman Billy Todd McGraw, Secretary-Treasurer Richard Aldama, Trustee A. L. "Buster" Atkeisson, Trustee Loran Seely and Trustee Kim C. Wyatt. Trustee Faith Holt was absent.

Others in attendance included:

Dr. Kevin G. Fegan	District President
Ms. Teresa Thomas	Vice President, Finance and Administration
Ms. Marcy Ballew	Vice President, Human Resources
Dr. Carol Hanes	Vice President of Academic Affairs
Ms. Maryann Hailey	Vice President, Student Services
Ms. Stacie Sipes	Director of Marketing and Public Information
Ms. Susan Womack	Senior Research Analyst
Ms. Leslie Smith	Executive Assistant to the District President
Mr. Guy Featherston	Dean, Waxahachie Campus and Health Professions
Ms. Christina Mims	Dean, Fine Arts and Mexia Campus
Ms. Jeanette Underwood	Dean, Midlothian Campus and Dual Credit
Dr. Meredith Bell	Director of Bulldog Life Program
Philip Johnson	Director of Disability & Access Services

Other staff and guests were also present.

Chairman Judson called the meeting to order at 7:00 p.m. and asked Trustee Aldama to begin the meeting with a prayer.

**Board Announcements**

No announcements were made.

**Open Forum Time**

There were no requests to address the Board.

**Consent Calendar –**

**a. Minutes – June 25, 2020 Budget Workshop and Meeting**

Trustee Seely moved to approve the Consent Calendar and Trustee McGraw seconded the motion. The motion passed by a unanimous vote.

**Consider Action on June 2020 Financial Statement**

Vice President Thomas presented the June 2020 Financial Statement for approval. Budget amendments totaling \$4,276,261 included \$2,050,823 CARES Act Student Emergency Aid and \$2,050,822 CARES Act Institutional Aid. In addition, receipt of a \$150,000 grant from Navarro

Community Foundation for the Bulldog Life Program, \$14,616 Adult Education AEFLA Workforce Integration Funds and \$10,000 Texas Higher Education Foundation Emergency Aid Grant were recognized. The revised budget as of June 30, 2020 totaled \$90,814,381. Combined Educational and General Fund and Auxiliary Fund net income totaled \$7,600,714 compared to \$5,643,972 the previous year.

Chairman Judson expressed appreciation for the detail provided especially regarding expenses. Trustee McGraw inquired how restrictive the CARES Act grant funds were. Vice President Thomas and Dr. Fegan explained the types of expenditures the funds can be allocated for to assist students and stated approximately \$1.2 - \$1.5 million can be applied institutionally.

Trustee Wyatt made motion to approve June 2020 Financial Statement and the motion was seconded by Trustee Atkeisson. The motion passed by a unanimous vote.

#### **Review Preliminary July 2020 Financial Statement**

Vice President Thomas continued with a review of the preliminary July 2020 financial statement. Budget amendments recognized \$1,089,592 in additional funds: \$1,005,000 from the Texas Higher Education Foundation Grant, \$500,000 from the sale of the Fairfield property, \$500,000 cash from matured certificate of deposit (CD) for purchase of new buses and vehicles, and \$84,592 reallocated to Esports.

No action was necessary and Vice President Thomas concluded her report.

#### **Update on Enrollment**

Susan Womack presented an update on enrollment. She stated Summer I and II combined SCH (semester credit hour) enrollment was budgeted for a 9% decrease compared to last year and ended with only a 6% decrease. Revenues earned from tuition and fees were within 95% of the amount projected in the FY2019-2020 Budget. She continued stating enrollment for the Fall 2020 semester was at 25% of meeting the projected goal and budget.

Dr. Fegan stated because of COVID-19, the college has not been able to do things done in the previous year, i.e. freshman orientation. Students are indicating they plan to attend the fall semester (band, fine arts, etc.) but haven't registered yet. Over 2300 approved for financial aid have not registered for classes. All ISDs have different start plans impacting Dual Credit enrollment which is down 14.94%.

Dr. Fegan stated there are opportunities to find out why students have not enrolled and CARES Act funds can be leveraged to assist students with financial needs such as utilities, transportation, etc. Other pipelines and resources available to students can also be utilized. He concluded by stating he was not excited about being down 20% in enrollment but feels there are opportunities to support optimism.

Chairman Judson commended summer enrollment coming in at a 6% decrease compared to the 9% decrease budgeted. He thanked Ms. Womack for her report and also applauded social media staff for showing that Navarro College is open and its benefits.

#### **Update on Bulldog Life Program**

Dr. Meredith Bell presented an update on the Bulldog Life Program She began by stating it is an honor to be a part of this institution and its inspiring leadership. She shared the purpose of the new Bulldog Life Program and its goal to meet students' socio-economic needs through a culture of caring and expansion of student services.

Dr. Bell shared plans for taking students on civil rights pilgrimages and stated it is important for students to gain experience because "education is not always in the classroom." Students will be taught about leadership, service to others, social justice, and spiritual health respecting all faiths. She stated the program is well underway with assisting students during COVID. She concluded her presentation by reiterating it was a privilege to be a part of Navarro College as director of the Bulldog Life Program.

Chairman Judson thanked Dr. Bell and stated this initiative is a game changer if it can keep one student from falling through the cracks and moves Navarro College one step closer to excellence. Dr. Fegan stated having the "right person" was key for this new opportunity and it became quickly apparent Navarro College needed someone like Dr. Bell with her skill set to run this program. He stated Navarro Community Foundation has awarded funds to support this program which is intended for all students, not just a few.

#### **Update on Personnel**

Vice President Ballew presented an update on personnel activity through July 30, 2020. New appointments included:

- Alyson Seibert - Assistant Athletic Trainer, Corsicana Campus
- Jordan Jefferson - Assistant Football Coach, Corsicana Campus
- Frederick Tate- Assistant Football Coach, Corsicana Campus
- Kailee Peppers - Assistant Cheer Coach, Corsicana Campus
- Dustin Smith - Staff Instructor, Mexia State Supported Living Center Partnership
- Deundria Price- Assistant Professor of Associate Degree Nursing, Waxahachie Campus
- Marsha Kacho - Associate Professor of Associate Degree Nursing, Waxahachie Campus
- Travis Smith – Small Business Development Center (SBDC) Business Advisor, Waxahachie Campus

Two employees announced their resignations including:

- Kimberly Moyers, Professor of Cosmetology, Waxahachie Campus
- Faye Davis, Director of Student Life, Corsicana

There was no further activity to report and Vice President Ballew concluded her presentation.

## **District President's Report**

### **Upcoming Events Update**

Dr. Fegan reviewed highlights of upcoming events. He stated the start of Fall classes on August 24<sup>th</sup> will look different on each campus – Corsicana campus with residential students will involve quarantining students. He stated the college has had tremendous success since May when CTE students came back to campus to finish the spring semester. At the start of Phase II when athletes were brought on campus, two students tested positive but no others. He stated in small numbers, the protocols have worked and now need to be scaled for the fall semester. Protocols tailored to each campus will be finalized by next Friday and shared with students by the following Monday.

### **Social Media**

Dr. Fegan echoed Chairman Judson's comments about social media.

### **Grand Opening and Reception**

Dr. Fegan announced a grand opening and reception for the new Sim Labs and Esports is being planned for September 17, 2020 prior to the Board meeting. The goal is to invite and recognize Community National Bank and Trust, Navarro Community Foundation, and Navarro College Foundation's Board of Directors. A reception with heavy hors d'oeuvres is planned instead of dinner. In addition, two Corsicana residents who donated \$1 million to establish a nursing scholarship will be invited and recognized.

### **ACCT Leadership Congress Canceled**

Dr. Fegan stated registration for ACCT's 2020 Annual Leadership Congress in Chicago this fall has been canceled and ACCT is now planning to hold a virtual conference.

### **75<sup>th</sup> Anniversary**

Stacie Sipes shared that an exploratory committee has been put together to begin work on next year's 75<sup>th</sup> anniversary. A timeline and ideas for events for a year-long celebration is being developed with plans to launch on September 16, 2021 and run through May 2022. Promotions will begin in March 2021. The committee is developing a list of people to serve on executive and honorary committees. More plans will be shared in the coming months.

### **CHEER**

Dr. Fegan announced the *Cheer* program has received six (6) Emmy nominations. It is generating very exciting opportunities and lots of press.

### **Announcement and Adjournment**

Chairman Judson expressed appreciation for Dr. Fegan's leadership in uncertain times stating there is lots of work to do and lots of preparation. He announced the next meeting of the Board of Trustees will be held on August 27<sup>th</sup> at 7:00 p.m. in the Cook Education Center.

Trustee Atkeisson made a motion to adjourn the meeting. Trustee McGraw seconded the motion and the decision was unanimous. The meeting adjourned at 7:58 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Richard L. Aldama". The signature is written in black ink and is positioned above the printed name.

Richard L. Aldama, Secretary-Treasurer  
Navarro College Board of Trustees