NAVARRO COLLEGE BOARD OF TRUSTEES
September 17, 2026
Minutes

On Thursday, September 17, 2026, the Navarro College Board of Trustees gathered in the Bulldog Board Room located in the Walker Dining Hall on the Corsicana campus to conduct the regular monthly meeting. Trustees in attendance included: Chairman Phil Judson, Secretary/Treasurer Faith Boyd, Trustee A. L. Atkeisson, Trustee Loran Seely, Trustee Kim Wyatt, and Trustee John Paul Ross.

Absent: Vice Chairman Richard Aldama

Board Meeting:

Dr. Kevin G. Fegan	District President
Ms. Marcy Ballew	Executive Vice President of Operations
Dr. Jeanetta Johnson	Vice President of Academic Affairs
Ms. Teresa Thomas	Vice President of Finance
Ms. Sina Ruiz	Vice President of Student Success
Ms. Teresa Sutton	Budget Officer/Risk Management Coordinator
Dr. Richard Phillips	Chief Information Officer/Chief Technology Officer
Ms. Leslie Hayes	Dean of Workforce and Career Pathways
Dr. Jenette Robinson	Interim Executive Dean of Academic Studies
Mr. Richey Cutrer	Executive Director, NC Foundation
Ms. Stacie Sipes	Executive Director of Marketing
Dr. Tara Peters	Executive Director of Workforce, Career & Technical Education
Ms. Susan Womack	Director of Institutional Research and Effectiveness
Ms. Stacie Sipes	Executive Director of Marketing
Mr. Hank Bailey	Police Chief
Mr. Mark Archibald	Corsicana Daily Sun
Mr. Ron Capart	Linebarger Attorneys at Law
Ms. Renée Long	Executive Assistant to the District President

Call to Order
Chairman Phil Judson called the meeting to order at 7:00 pm and asked Trustee John Paul Ross to begin the meeting with prayer.

Board Announcements
No Board announcements were made.

Open Forum Time
Mr. Ron Capehart presented excess proceeds checks totaling $5,936.36 to Navarro College. The funds were described as non-budgetary and not earmarked for a specific purpose.

Consent Calendar
a. Minutes - Board Meeting August 27, 2026
b. Minutes - Board of Trustees Public Tax Hearing September 8, 2026

Chairman Judson asked for a motion and second to approve the Consent Calendar.

MOTION: *I, Trustee Loran Seely, make a motion to approve the Consent Calendar, second by Trustee John Paul Ross. The motion carried unanimously.*

Enrollment / Institutional Effectiveness
Vice President Sina Ruiz presented the fall 2026 enrollment update, including credit enrollment, semester credit hours, spring registration activity, Continuing Education, and student housing.

- Credit students reached 95% of the budgeted semester credit-hour goal. Dual-credit headcount reached 98% of goal, while dual-credit semester credit hours reached 105% of goal.
- Total fall semester credit hours reached 98% of the budget goal and were approximately 2.18% below the budgeted goal.
- The first eight-week term grew 5.39%, partially offsetting a decline in the 16-week term.
- The headcount gap was concentrated primarily in certain career and technical education and health professions programs. Athletics increased by 11 students.
- Housing exceeded the budgeted goal of 516 residents by 25, led by increased athletics and fine arts residency.
- Estimated fall activity totaled 61,755 semester credit hours, with a potential tuition-and-fee value of approximately $7.72 million.
- Fall second eight-week classes are scheduled to begin October 16, 2026. Spring 2027 with registration scheduled to open November 2, 2026.
- Compared with the same point in the prior year, fall second eight-week semester credit hours were up 19%.
- Continuing Education Quarter 4 reached 53% of its contact-hour goal. Quarter 1 reached 72% of its contact-hour goal at the time of the report.

Finance and Operations
Housing Infill Program Proposed Update
Mr. Clayton Taylor, Planning and Zoning Manager for the City of Corsicana, presented proposed updates to the Housing Infill Program. The program returns qualifying vacant properties to productive use, supports new residential construction, and places properties back on the tax roll.

- For the first 60 days after a lot is added to the program, applications would be limited to applicants in the 75110 or 75109 ZIP codes. After 60 days, the local ZIP-code restriction would be removed if the lot remained available.
- The initial application would require a site plan showing the lot and proposed improvements, a letter from a financial institution confirming available or approved funding, and a completed application.
- Applicants would pay a $50 application fee for preliminary utility investigations.
- Following closing, an applicant would have 90 days to submit complete building plans and a permit application. Failure to do so could result in the property reverting to the City.
- Existing timelines of six months to begin construction and 18 months to obtain a certificate of occupancy would remain in effect.

- The City requested authority to administer and approve applications on behalf of the taxing entities under the interlocal agreement, reducing the need to circulate each application packet among all participating entities.

Board members discussed the program, the reversion process, completion rates, and the benefit of expediting decisions through the city.

Chairman Judson asked for a motion and second to approve the updates in the Infill Program.

MOTION: *I, Trustee John Paul Ross, make a motion to approve the proposed Housing Infill Programs, second by Trustee A.L. Atkeisson. The motion carried unanimously.*

Review Preliminary August 2026 Financial Statement

Vice President Teresa Thomas presented the preliminary August 2026 financial statements and year-end status. She noted that pre-audit closing entries and capital-asset adjustments were still in progress.

- Previously approved budget amendments totaling $535,252 were incorporated into the budget, including baseball field related items.
- The College received 95.02% of academic student income, 53.17% of Continuing Education income, 105.71% of local appropriations, 99.44% of state funds, and 91.22% of auxiliary revenue.
- Reported expenditures were approximately $4.3 million higher than at the same point in the prior year, primarily because construction and equipment costs remained recorded as expenditures pending year-end capital-asset adjustments.
- Available cash and investments increased during August as fall registration receipts were collected. Average monthly expenditures covered by available cash were 3.16 months for August and 3.38 months for the year.
- No transfers from investment pools were made during August. Additional transfers were anticipated for upcoming construction and final project payments.
- Approximately $2.9 million remained on the Jackson Construction payment schedule as of August 31, 2026.

The Board discussed cash levels, investment performance, upcoming payments, insurance coverage related to the Bain Center, and the work of the finance team.

Consider Action on Investment Report for Quarter Ended August 31, 2026

Vice President Thomas presented the quarterly investment report.

- Investment pool balances decreased by approximately $1 million during the quarter after deposits and withdrawals.
- Funds included approximately $17.9 million in the Education and General Fund, approximately $230,000 in the Student Financial Aid Fund, and approximately $397,415 in the Debt Service Fund.
- The reported pool rate was 3.6561%, compared with a federal funds rate of 3.63% and a three-month Treasury rate of 3.78%.
- Total deposits were reported at slightly more than $28 million, with $750,000 in FDIC coverage and pledged collateral of approximately $31.5 million.

The Board discussed the timing of interest rate changes and recognized the finance team for its investment management.

After the presentation Chairman Phil Judson asked for a motion and second to approve.

MOTION: *I Trustee A.L. Atkeisson make a motion to approve the quarterly investment report for quarter ending August 31, 2026, and second by Trustee Kim Wyatt. The motion carried unanimously.*

Human Resources
Executive Vice President Marcy Ballew presented personnel updates.

New Employees
Brandy Hurford - Assistant Special Events Coordinator, Corsicana
Jonathan Damrill - Bus Operator/Maintenance Worker
Amber Bell - Custodian, Corsicana
Olivia Franson - Custodian, Corsicana
Treylyn Lindsey - Custodian, Corsicana
Lynn Davis - Custodian, Waxahachie, and Midlothian
Lauren Neavin - Custodian, Waxahachie
Joyce Ballard - Dining Services Associate
Tammy McCulloch - Dining Services
Gabriel Townsend - Custodian, Corsicana

The College continues its transition to in-house custodial services. It was reported that the change was expected to produce substantial six-figure savings, with one custodial position remaining to be filled.

Position Change
Kody Beene - Web Editor and Designer, Marketing

Faculty Rank Advancement
Lisa Rigsby – Professor, Physical Therapy, Midlothian

Employee Separations / Retirements
Shannon Wilkins – Bursar Retirement announced for December 31, 2026
Myrna Cook - Student Accounts Auditor, Retirement announced for December 31, 2026
Brenda Lowey - Administrative Assistant to the Executive Director of Workforce, Career and Technical Education, Retirement announced for December 31, 2026
Mandy Perez - College Navigator
Jason Lilly - Bus Operator

District President's Report

Legislative Visits

Dr. Fegan reported on State Representative Cody Harris's campus visit. Dr. Fegan thanked the trustees, faculty, and staff who participated in the tour and lunch. Representative Harris later began contacting House leaders regarding the College's funding concerns. Senator Bob Hall is scheduled to visit the following Monday for lunch with trustees and a campus tour. Finance representatives were to be available to help present the College's funding information.

Waxahachie Property

The Waxahachie property has progressed through planning and zoning review, with additional approval steps pending. The Phase II environmental review was reported as cleared, and the project remained on track toward closing after completion of the remaining municipal approvals.

Trustee Information and Upcoming Events

- Trustees received information regarding the district appraisal review schedule, season passes, and 80th anniversary T-shirts.
- Five vehicle-load tickets were available for the October 17 AirSho through the President's Office.
- The Hall of Fame luncheon is scheduled for September 26 at 11:00 a.m., followed by the football game at 3:00 p.m.
- The Symphonic Band concert is scheduled for September 29 as a tribute to September 11.
- Homecoming activities include a parade and pep rally on October 8, a choir concert on October 9, and the homecoming football game on October 10.
- Operation Bulldogs Serve is scheduled for October 30 across campuses and locations.

80th Anniversary Celebration

Executive Marketing Director Stacie Sipes reviewed plans for the College's 80th anniversary celebration.

- Bulldogs Unite is scheduled for October 14 from 4:00 to 6:00 p.m., with food trucks, games, and photo opportunities, followed by the Bulldogs Unite ceremony at 6:00 p.m.
- Activities on October 15 are scheduled to begin at 2:00 p.m. in the new courtyard with the opening of the time capsule, recognition of the Bronze Bulldog Committee, and the Albritton Building ribbon cutting.
- Self-guided building tours are scheduled from 3:00 to 5:00 p.m. Displays at the Cook Education Center will include time-capsule materials, artifacts representing the College's decades, and the history of Navarro College video.
- An evening celebration is planned at the Cook Education Center, including performances by the band and choir, remarks, committee recognition, and refreshments.

Albritton Building Update

Executive Vice President Marcy Ballew shared photographs and a construction update. Exterior columns, brickwork, windows, courtyard concrete, stairs, planters, interior flooring, carpet, and the community room were progressing. Installation of the welcome desk and landscaping were

scheduled to continue. The precast arches for the rear courtyard connection had also arrived for placement.

College Advancement

Dr. Fegan announced that Executive Director Richey Cutrer was working with a donor on a potential seven-figure gift to Navarro College. Additional details were expected after the gift was finalized. Dr. Fegan described the opportunity as an expression of confidence in the College and its students. Trustees also recognized the College's community partnerships and the positive support shown among Navarro College student groups and athletic teams.

Announcement and Adjournment

Next Meeting Announcement

Chairman Phil Judson announced that the next Board meeting will be held on Thursday, October 29, 2026, at 7:00 p.m. in Waxahachie.

Adjournment

Chairman Phil Judson asked for a motion and second to adjourn the meeting.

MOTION: *I Trustee John Paul Ross make a motion to adjourn the meeting and second by Trustee A.L. Atkeisson.* The meeting was adjourned at 8:04pm.

Respectfully submitted,

Faith D. Boyd, Secretary-Treasurer
Navarro College Board of Trustees
Corsicana, Texas

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